



To Councillors:

C Coats, M Welch, V Tustin Smith, W Badham, W Nicol,
J Smith, R Keene, N Cook and P Sherratt.

**You are hereby summoned to join
The Meeting of the Parish Council**

Held on

Tuesday 18th July 2023

at 7.30 pm in Gambier Parry Hall

**Joanne Badham
Clerk and Responsible Finance Office**



Agenda

Tuesday 18th July 2023 @7.30pm Gambier Parry Hall

Public Forum: a maximum of 15 minutes, 3 minutes per resident will be allowed for questions and comments from members of the public.

- 1. To receive apologies for absence.**
- 2. To approve minutes of meeting held on 16th June 2023.**
- 3. Members of the council are invited to declare any interest they may have in the business set out below.**
- 4. To allow dispensations.**
- 5. To receive County Councillor report.**
- 6. To receive Borough Councillor's report**
- 7. Finance Report**
 - 7.1 To approve invoices for payment.
 - 7.2 To receive bank reconciliation.
 - 7.3 Proposed August expenditure.
- 8. To consider matters relating to year end accounts, external audit and the Annual Governance and Accountability Return (AGAR)**
 - (a) To receive and approve the 2022/23-year end accounts
 - (b) To approve Section 1 of the Annual Governance & Accountability Statement
 - (c) To approve Section 2 of the Annual Governance & Accountability Statement
- 9. To consider planning applications received.**

23/00527/FUL 22 Popes Meade
Erection of a garden room (retrospective)

23/00493/FUL 19 Pipers Grove
Proposed single storey rear and extension over existing garage.

Planning decisions by TBC
23/00362/FUL 16 Poole Ground Permit
Demolition of existing conservatory and rebuilt to form part of the kitchen area.

Enforcements
23/00150/ENFB Alleged erection of a new dwelling and outbuilding.
Fir Tree Bungalow Over Bridge Over

23/00134/ENFD Alleged erection of an unauthorised skate ramp.
Blacksmiths Ground

Highnam Parish Council
Highnam ~ Linton ~ Over ~ Lassington



10. Environmental Working Group update.

11. Planning Committee update.

Council to receive July minutes and discuss any recommendations.

12. Finance, Audit and Governance update.

Council to receive July minutes and discuss any recommendations.

13. Recruitment of Clerk and Financial Responsible Person.

Council to discuss, agree and approve recruitment for Clerk.

14. Community Watch

Update on Camara application.

15. Correspondence

16. Residual Items

Clerk/RFO

Joanne Badham

Signature Clerk

J. Badham

Date

12/07/23