

Highnam Parish Council
Highnam ~ Linton ~ Over ~ Lassingdon



Finance, Audit & Governance Committee Agenda

Dear Councillor / Resident

I hereby give notice of a Finance Audit and Governance Committee Meeting that will be held in **The Parish Room on Tuesday 28th November 2023 at 8pm**

All Residents of the Parish are welcome to attend, and Members of the Committee are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

Public Questions a period of no more than 15 minutes will be set aside for public question between 8.00pm and 8.15pm

Dated: Tuesday 21st November 2023

Wendy Barnard

Clerk to the Parish Council



Finance, Audit & Governance Committee Agenda

The Parish Room on Tuesday 28th November 2023 at 8pm

Public Forum: a maximum of 15 minutes, 3 minutes per resident will be allowed for questions and comments from members of the public.

- 1. To receive apologies for absence.**
- 2. To approve minutes of meeting held on 4th July 2023.**
- 3. Members of the council are invited to declare any interest they may have in the business set out below.**
- 4. To allow dispensations.**
- 5. To recommend that the Council changes its Bank account from Lloyds to Unity Bank and to appoint 4 signatories.**
- 6. To consider and recommend to Council the Draft Budget for the Financial Year 2024 / 25.**
- 7. To consider and recommend to Council the Precept requirement for the Financial Year 2024 / 25.**
- 8. To consider and recommend to Council the Earmarked reserve requirements.**
- 9. To consider and recommend that Mrs Irena Litton BEM be appointed as the Councils Internal Auditor for the year ending 31st March 2024 at a cost of £200.00.**
- 10. To consider recommending to Council that a Staffing Committee element is incorporated into the Finance, Audit and Governance Committee.**
- 11. Date of the Next Meeting**

6th February 2024 in The Old School at 7.30pm