



**To Councillors:**

C Coats, M Welch, V Tustin Smith, W Badham, W Nicol,  
J Smith, R Keene, R Harding and P Dyche

**You are hereby summoned to join  
The Meeting of the Parish Council**

**Held on**

**Tuesday 8<sup>th</sup> November 2022**

**at 7.30 pm in Gambier Parry Hall**

**Joanne Badham  
Clerk and Responsible Finance Officer**



## Agenda

**Tuesday 8<sup>th</sup> November @ 7.30pm Gambier Parry Hall**

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public.

- 1. To Receive Apologies for Absence**
- 2. To Approve Minutes of Meeting held on 11<sup>th</sup> October 2022**
- 3. Members of the Council are invited to declare any interest they may have in the Business set out below.**
- 4. To Allow Dispensations**
- 5. To Receive County Councillors Report**
- 6. To Receive District Councillors Report**
- 7. To Receive Clerks Report**
- 8. Finance Report**
  - i. To approve October invoices for payment.
  - ii. To receive Bank Reconciliation.
  - iii. To agree working from home allowance.
  - iv. To discuss and agree salary increase as per NALC.
- 9. To Consider Planning Applications Received.**

22/01046/FUL 9 Popes Mead. Demolition of conservatory and outbuilding. Two story side and single storey rear extension.
- 10. Parish Plan**
  - Update of the plan and expenses.
  - Lassington Wood playing fields project.
- 11. Environmental and Footpaths**

Update?
- 12. Policies and Procedures**
  - i. Grant Giving
  - ii. Complaints
  - iii. Equality and Diversity
- 13. Update Old School and Funding**
  - Public Consultation and Distribution of Leaflet.
  - To approve voucher for leaflet production by Helen Ginman.
- 14. 2023 Parish Council Dates**

January Tuesday 17<sup>th</sup> 19.30hrs  
February Tuesday 21<sup>st</sup> 19.30hrs  
March Tuesday 21<sup>st</sup> 19.30hrs  
April Tuesday 18<sup>th</sup> 19.30hrs  
May Thursday 4<sup>th</sup> Elections

**Highnam Parish Council**  
**Highnam ~ Linton ~ Over ~ Lassington**



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May Tuesday 16<sup>th</sup> 19.30hrs The Annual Meeting of Council  
May Thursday 18th 18:00hrs Annual Council Residents Meeting

**15. Warm Spaces Grant**

To consider and approve applying for the warm space grant from Tewkesbury Borough Council.

**16. Residual Items**

<b>Clerk/RFO</b>	<b>Signature Clerk</b>	<b>Date</b>
Joanne Badham	<i>Jbadham</i>	30/10/2022