



Highnam Parish Council Highnam ~ Linton ~ Over ~ Lassington

Highnam Parish Council Meeting

Gambier Parry Hall: Tuesday 11th October 2022 @ 19.30hrs

Present: Cllrs C Coats, M Welch, V Tustin Smith, B Harding, R Keene, P Dyche, W Badham and W Nicol

In Attendance: 5 members of the public.

Public Forum – Members of the public may make representations, ask questions and give evidence at a meeting in respect of the business on the agenda by invitation of the chair.

The Chairman welcomed the public and invited members to raise matters of interest.

- Yan Watkins, Chairman Highnam Community Centre Trust (HCCT) asked the council if there had been any progress or an update on the release of S106 money from Tewkesbury Borough (TBC). This was initially discussed at the May 2022 meeting. HCCT are concerned there will be penalty and delay charges implemented by the builder. Would TBC pay any penalty payments? This has been followed up and chased with TBC.
- HCCT Trustees, Yan Watkins (Chairman) and Bob Train (Treasurer) will be stepping down at the AGM in November. They will remain as trustees till Jan 2023. The original constitution states there should be 2 Highnam Parish Council trustees, 1 Highnam Players, 1 from the PCC and 1 Carpet Bowls. As all groups are in existence would Highnam Parish Council encourage them to become trustees and to attend the AGM 10th November?
- Speeding was raised, Chairman replied this will be discussed as an agenda item.
- Concerns was raised on the work being completed by Great Western Power. Various sites rubble has been left and grass areas not been restored. Resident mentioned they called the hotline, but no response. Action: **A letter will be sent requesting a meeting with the contractors.**
- An update has been published on the Parish Council website, without authority on the grass regime. The area in Maidenhall and Lassington Lane/B4215 has been adopted and owned by Gloucester County Council. Why is the council cutting grass twice a month and other areas less per month. Resident has paperwork to confirm this. Martin Clark from TBC have agreed to discuss any concerns on grass maintenance.
- Pollinating areas, pegging area have not been removed and not been mowed, why?
- The Environmental Working Group questionnaire. This is an agenda and will be discussed.
- White gates into the village were raised at a previous meeting. This was agreed could be a deterrent to speeding. Has the council had anymore thoughts? Following the success of the Parish Council applying for funding through the Community Speed Awareness project it was mentioned a grant is available for the gates which the council will be pursuing.

1. To receive apologies for absence

Cllrs P McLain, J Smith and P Awford.

2. To Approve Minutes of Meeting held on 12th July 2022

One amendment to the draft, minutes stated Clerk in attendance however she was on holiday.

Proposed Cllr P Dyche Seconded Cllr R Keene, all in favour

Minutes approved.

3. Members of the Council are invited to declare any interest they may have in the business set out below.

Councillor R Keene reference planning application.

22/00814/CLE Over Farm Use of buildings and land in connection with storage and flying of Microlight aircraft. (Continued period in excess of 10 years).

4. Request for dispensations, Declarations of Interest, Gifts and/or Hospitality

No request was made.

5. To receive County Councillor's Report

See attached

6. To receive Tewkesbury Borough Councillor's report

See attached

7. To receive Clerk's Report and Correspondence.

- TBC have been informed about a broken dog waste bin in the alley way near the school.
- A resident has complained about users of Highnam Football Club (HFC) blocking the bus stop opposite the entrance to Brimsome Meadow.. Even though FCH have added cones these are being moved by car owners to park.
- Anti-Social Behavior in Farthing Croft. I have raised this with Tewkesbury Borough Council. However, I have not received a response.
- Land owners have raised some issues regarding the stiles that have been adjusted. There are some reports of residents sustaining injury, the issue is landowners have not been asked permission for the work and initially liable if a member of the public were to be injured. I have some guidelines for the erection of styles therefore a discussion with the landowner should take place.
- We have received a cheque £168.94 from the former Highnam Table Tennis Club. The constitution insists any money outstanding will be donated to Highnam Parish Council when the club folds. Chairman asked Councillors for suggestions on how to spend the donated money.
- Contract and Licenses - Are council in agreement to add these to the website? This will be added to the Finance, Governance and Audit Committee agenda.
- GAPTC has just sent out the second run of applications for funds for councils to apply on introducing additional Speed awareness measures.

8. Financial Report

i. To approve invoices for payment

See Finance Report for August, September and October.

**Proposed Cllr V Tustin Smith Seconded Cllr B Badham, all in favour
Finance reports approved.**

ii. Bank Reconciliation

See Finance Report for August, September and October.

9. To receive and comment on Planning Applications

Councillor R Keene left the room prior to discussion on the Over Farm Application

22/00702 Linton Farm Extension to existing hay and general farm store. No objection.

Councillor R Keene left the room prior to discussion on the Over Farm Application

22/00814/CLE Over Farm Use of buildings and land in connection with storage and flying of Microlight aircraft. (Continued period in excess of 10 years).

6 no objections, none against, 1 abstention.

Councillor R Keene returned to the room.

22/00963 Lassington Court removal of hedge to improve field cultivations.. **6 no objections, 1 against, 1 abstention.**

10. Environmental and Footpaths

11.1 Councillor B Harding distributed a plan cost overview. It was agreed that a discussion should take place on the annual cost of the group.

11.2 Marygrove was not cut, ragwort was identified in the area. Gardner World magazine - the EWG was mentioned regarding the butterfly conversation area.

11.3 EWG questionnaire for residents' feedback on how the plan is going. Cost will be minimal and volunteers will distribute. **Cllr Dyche offered some suggestions about what they are going to do with the feedback?**

Proposed Cllr Badham seconded Cllr R Keene Councillor 7 in favour, 1 abstention.

11.4 Maps and Public Rights of Way. It was agreed to laminate the proposed plan and add to the notice boards and Council website.. **Proposed Cllr Badham, seconded Cllr V Tustin Smith. All in favour.**

11. Speed Awareness within the Village.

Back in May the council was successful in The Community Speed Awareness Fund for bin stickers, and a community speed watch camera. The camera captures speeding cars and could lead to a warning a letter being sent to vehicle owners with warnings of possible prosecution.

Proposer Cllr B Badham, seconded Cllr P Dyche all in favour.

12. Update Old School

(i) Council to approve by resolution distribution of leaflet to residents on funding option for The Old School. **Proposer Cllr C Coats, seconded Cllr V Tustin Smith, 7 in favour, 1 abstention.**

(ii) Council to approve by resolution following public consultation applying for a Public Works Loan for The Old School renovations. **Proposer Cllr C Coats, seconded Cllr V Tustin Smith, 7 in favour, 1 abstention.**

13. Change Day of the Council Meeting.

(iii) Proposal on behalf Councillor J Smith to move the meeting from the 2nd Tuesday to the 3rd Tuesday of the month. Cllr B Harding proposed an alternative day.

Proposer Cllr V Tustin Smith, seconded Cllr P Dyche. 7 in favour and 1 abstention.

14. Residual Items

- a. Add to the minute that Martin Clark TBC will deal with queries for Grounds and Grass
- b. A request from the Gloucestershire Wildlife Trust to run a family walk in Lassington Woods on Friday 28th October-. This is park of the Severn Treescapes Project. Clerk has passed this over to Councillor B Badham and the Environmental Working Group.

- c. Community Pay Back scheme, work in community. Councillor B Badham has a meeting Wednesday 11th October, to discuss the logistics of the scheme.
- d. Concerns raised about disposal of garden waste from residents' gardens being left on open land. Add to agenda of next meeting.
- e. Cllr B Nicol asked if a letter could be sent to Steve Gooch following an erection of a 'For Sale' sign on the land on the B4215. Add to agenda of next meeting if not removed by then.

Meeting closed @ 20. 50hrs

Signed.....

Date.....

Chairman Cllr Charlie Coats

Next meeting: Tuesday 8th November 2022

DRAFT