

**Highnam Parish Council**

**Highnam ~ Linton ~ Over ~ Lassington**



**To Councillors:**

C Coats, M Welch, V Tustin Smith, W Badham, W Nicol, J  
Smith, R Keene, R Harding, P Dyche

**You are hereby summoned to join a meeting of Highnam  
Parish Council**

**held on**

**Tuesday 8th February 2022  
at 7.30 pm in Gambier Parry Hall**

**Joanne Badham  
Clerk and Responsible Finance Officer**



## Agenda

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public.

1. To Receive Apologies for Absence
2. To Approve Minutes of Meeting held on 11<sup>th</sup> January 2022
3. Members of the Council are invited to declare any interest they may have in the Business set out below.
4. To Allow Dispensations
5. To Receive County Councillors Report
6. To Receive District Councillors Report
7. To Receive Clerks Report Verbal
8. **Finance Report**
  - i. To approve invoices for payment January 2022 Report
  - ii. To receive Bank Reconciliation
9. **To Consider Planning Applications Received:**
  - 22/00094/FUL 1 Poppy Field** - Re-submission following erection of wooden structure to the left of property
  - 21/01406/FUL Pool House Two Mile Lane** – Alterations to the planning application to include change to building doors and slopping roof Report
10. Update of Parish Plan
11. Approve and Adopt New and Updated Policies and Procedures
  - i. Code of Conduct
  - ii. Complaints
  - iii. Grant Policy
  - iv. Equality and Diversity
12. To Discuss Grant Bidding Initiative Report
13. To Consider Report of Suppliers and Approve Purchase Defibrillator Report
14. To Discuss Community Engagement Initiative Report
15. To Approve Environmental Working Group Purchase Flow Chart Verbal
16. To Approve Payment to Clerk Working from Home Allowance Verbal
17. **Jubilee Celebration**
  - i. To Discuss, Consider and Approve Grant to Working Group Verbal
18. **Environmental and Footpaths (Councillor B Badham)**
  - i. Discuss Proposal and Approve to re-site the iron fencing outside Gambier Parry Hall
  - ii. Removal of shrubbery next to The Dell
  - iii. Tidy up outside area of Community Hall
19. To Discuss Planters for the Village
20. Residual Items

Clerk/RFO  
Joanne Badham

Signature Clerk  
*Jbadham*

Date  
03/02/2022

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