

# Highnam Parish Council Finance Report September 2021

## Regular Payments of Standing Orders or Direct Debits

| Payee                    | Method of payment | Period  | Cost Code | Cost £  |
|--------------------------|-------------------|---------|-----------|---------|
| Mainstream Digital       | SO                | Monthly | 59        | -41.93  |
| Salary (September) Clerk | BAC               | Monthly | 13        | -526.50 |
| Salary Credit*           | BAC               | N/a     | 13        | 438.36  |

\*Payment made to previous clerk credited

## Money In

|                            |           |
|----------------------------|-----------|
| TBC Precept                | 20,000.00 |
| TBC S106 Environment Group | 519.08    |

## Payments for approval September 2021

| Date       | Payee        | Method | Explanation                 | Cost Code | Cost £   |
|------------|--------------|--------|-----------------------------|-----------|----------|
| 09/09/2021 | C Yeung NDP  | BAC    | Neighbourhood Plan          |           | -4050.00 |
| 09/09/2021 | John Malukas | BAC    | One Man Went to Mo          | 28        | -169.00  |
| 09/09/2021 | Mark Stock   | BAC    | Maintenance                 | 28        | -143.00  |
| 09/09/2021 | GAPTC        | BAC    | Councillor Training         | 62        | -150.00  |
| 20/09/2021 | Jo Badham    | BAC    | Amazon Stationery           | 55        | -24.97   |
| 21/09/2021 | GAPTC        | BAC    | Clerk Training              | 62        | -20.00   |
| 21/09/2021 | GPFA         | BAC    | Glos Playing Field Assoc    | 57        | -50.00   |
| 28/09/2021 | PATA         | BAC    | Payroll Set up and Aug/Sept | 53        | -55.90   |
| 28/09/2021 | Jo Badham    | BAC    | Amazon Shredder             | 38        | -85.65   |

## Bank Reconciliation September 2021

|                                      |           |                    |           |
|--------------------------------------|-----------|--------------------|-----------|
| Bank Balance at 1 <sup>st</sup> Sept | 40,772.75 | Payments September | 5,316.95  |
| Receipts August                      | 20,957.44 | Restricted Funds   | 19,792.76 |

Petty Cash £11.90

**Bank Balance 56,413.24**  
**Total Balance**

## Restricted Funds

|                  |                  |
|------------------|------------------|
| Council Reserves | 10,000.00        |
| Project Reserves | 10,000.00        |
| NDP Reserves     | -302.30          |
| Fun Day Proceeds | 95.06            |
| <b>Total</b>     | <b>19,792.76</b> |