

Highnam Parish Council Finance Report October 2021

Regular Payments of Standing Orders or Direct Debits

Payee	Method of payment	Period	Cost Code	Cost £
Mainstream Digital	SO	Monthly	59	-.08
Salary (October) Clerk*	BAC	Monthly	13	-773.79

*Increase of hours and backdated payment of Sept increased hours

Payments for approval October 2021

Date	Payee	Method	Explanation	Cost Code	Cost £
14/10/2021	John Malukas	BAC	One Man Went to Mo	28	-169.00
14/10/2021	Mark Stock	BAC	Maintenance	28	-209.22
14/10/2021	Jo Badham	BAC	Amazon Ink Cartridge	55	-68.00
14/10/2021	Jo Badham	BAC	GiffGaff Mobile Phone	59	-99.00
14/10/2021	PKF Littlejohn	BAC	External Auditor	6	-360.00
14/10/2021	Garden Machinery	BAC	Service of Lawn Mower	28	-105.09
14/10/2021	HCCT	BAC	Room Hire	29	-64.50
25/10/2021	Petty Cash	CSH	Stamps	47	-5.10

Bank Reconciliation October 2021

Bank Balance at 1 st October	56,413.24	Payments October	1,849.40
Receipts August	0	Restricted Funds	19,792.76

Petty Cash £12.68

Bank Balance 54,563.84
Total Balance

Restricted Funds

Council Reserves	10,000.00
Project Reserves	10,000.00
NDP Reserves	-302.30
Fun Day Proceeds	95.06
Total	19,792.76