



Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

To Councillors:

C Coats, M Welch, V Tustin Smith, W Badham, W Nicol, J Smith, R Keene and R Harding

You are hereby summoned to join a meeting of Highnam Parish Council
be held on Tuesday 9th November 2021 at 7.30 pm in Gambier Parry Hall

Joanne Badham

Clerk and Responsible Finance Officer

AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public. Notes will be taken and will form part of the Clerks Report at next meeting.

1. To receive apologies for absence
2. To approve Minutes of Meeting held on 12th October 2021
3. Members of the Council are invited to declare any interest they may have in the Business set out below.
Members & Officers to declare any interest that they may have in a matter to be discussed at the meeting (inc provision of Section 106 of the Local Government Finance Act 1992). Members & Officers are requested to identify the matter of any such interest as prejudicial or personal.
4. To allow dispensations
5. To receive County Councillors Report
6. To receive District Councillors Report
7. To receive Clerks Report and correspondence **Report JB**
8. Finance Report **Report JB**
 - i. To approve invoices for payment September and October 2021
 - ii. Bank Reconciliation
9. To receive and comment on Planning Applications
21/01161/FUL 19 Poole Ground Replacement of Conservatory
21/01142/FUL Garden Cottage Linton Farm Steel Farm Agricultural Grain Store
10. Neighbourhood Development Plan **Verbal Cllr Coats**
 - i) **Residents Response** **Verbal Cllr Tustin Smith**
11. Heart of Highnam Update **Verbal Cllr's Coats/Badham**
12. Approve appointment of Paddy Roche for the Williams Andrews Foundation as Trustee **Verbal Clerk**
13. To Appoint by Resolution Gloucestershire Association of Parish Councils as Internal Auditor
14. To consider 'Council Award Scheme' and approve by resolution.
15. To consider and approve by resolution following policies and procedures
 - i. Standing Orders
 - ii. Risk Assessment
16. Environmental and Footpaths
17. Request to consider and agree planting of tree from resident
18. To consider and approve purchase of Christmas Lights
19. Residual Items

Meeting closed at

Next Meeting

NO MEETING DECEMBER RECONVENE JANUARY 2022

Clerk/RFO

Joanne Badham

Signature Clerk

Jbadham

Date

05/11/2021