

# Highnam Parish Council

## Highnam ~ Linton ~ Over ~ Lassington



To Councillors:

C Coats, M Welch, V Tustin Smith, W Badham, W Nicol, J Smith, R Keene and R Harding

You are hereby summoned to join a meeting of Highnam Parish Council  
be held on Tuesday 12<sup>th</sup> October 2021 at 7.30 pm in The Old School

Joanne Badham  
Clerk and Responsible Finance Officer

### AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public. Notes will be taken and will form part of the Clerks Report at next meeting.

1. To receive apologies for absence
2. To approve Minutes of Meeting held on 14<sup>th</sup> September 2021
3. Members of the Council are invited to declare any interest they may have in the Business set out below.  
**Members & Officers to declare any interest that they may have in a matter to be discussed at the meeting (inc provision of Section 106 of the Local Government Finance Act 1992). Members & Officers are requested to identify the matter of any such interest as prejudicial or personal.**
4. To allow dispensations
5. To receive County Councillors Report
6. To receive District Councillors Report
7. To receive Clerks Report and correspondence **Report JB**
8. Finance –
  - i. To approve invoices for payment August 2021 **Report JB**
  - ii. To propose and approve credit card applicaiton **Verbal JB**
9. To receive and comment on Planning Applications  
No applications have been received.
10. Neighbourhood Development Plan **Verbal CC**
11. Councillor Vacancy
12. Proposal from Environmental Working Group  
Spends S106 for Sculptures **Verbal CC**
13. Timing for meetings  
Standing Order 1 (Meertings) Change from 730 to 7pm **Verbal JB**
16. Bank Reconciliation **Report JB**
17. Residual Items

Meeting closed at

Next Meeting Tuesday 9<sup>th</sup> November 2021

**PLEASE NOTE THAT THIS MEETING WILL BE SOCIALLY DISTANCED IN**

**ACCORDANCE WITH CORONAVIRUS REGULATIONS, AND WE RECOMMEND ATTENDEES WEAR FACE COVERINGS EXCEPT WHEN SPEAKING DURING THE MEETING**

Clerk/RFO

Signature Clerk

Date

Joanne Badham

*Jbadham*

07/10/2021