



Highnam ~ Linton ~ Over ~ Lassington

To Councillors:

C Coats, M Welch, V Tustin Smith, W Badham, K Emmerson, W Nicol, J Smith, R Keene

You are hereby summoned to join a meeting of Highnam Parish Council

be held on Tuesday 13th July 2021 at 7.30 pm in the Gambier Parry Hall

Joanne Badham
Clerk and Responsible Finance Officer

AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public

1. To receive apologies for absence
2. To approve Minutes of Meeting held on 8th June 2021
3. Members of the Council are invited to declare any interest they may have in the Business set out below
4. To allow dispensations
5. To receive County Councillors Report
6. To receive District Councillors Report
7. To receive Clerks Report and correspondence **Report JB**
8. Finance –
 - i. To approve invoices for payment June 2021 **Report JB**
 - ii. To approve training for clerk **Report JB**
 - iii. To approve new printer and Shredder for office
9. To receive and comment on Planning Applications
 - 21/00053/FUL Erection of a two storey side extension and continuation of boundary wall 1 Poppy Field, Higham
 - 21/00454/FUL Replacement balcony to rear elevation 6 The Canal Way, Over, Gloucester
10. To discuss NDP Review **Verbal update CC**
11. To receive update on Parish Plan Refresh and approve commitment to Oakridge Footway Project
 - i. Approve commitment to Oakridge Footpath Project **Report CC**
 - ii. Tree Planting **Report BB**
12. To discuss 'Heart of Highnam' initiative **Verbal Update CC/BB**
13. To discuss S91 Notice of Inclusion to List of Assets of Community Value
 - i. List of Assets attached
 - ii. To propose and agree the renewal the 5 year protection plan
14. To discuss Defibrillator's requirements and village locations. **Verbal update CC**
15. Highway and Open Space Maintenance **Verbal update CC**
16. Lassington Reach Maintenance **Verbal VTS**
17. Bank Reconciliation **Report JB**
18. Residual Items

Meeting closed at

Next Meeting 14th September 2021

PLEASE NOTE THAT THIS MEETING WILL BE SOCIALLY DISTANCED IN ACCORDANCE WITH CORONAVIRUS REGULATIONS, AND THAT ALL ATTENDEES ARE REQUIRED TO WEAR FACE COVERINGS EXCEPT WHEN SPEAKING DURING THE MEETING

Clerk/RFO

Signature Clerk

Date

Joanne Badham

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6th July 2021