



Highnam Parish Council



Lassington Oak

Highnam ~ Linton ~ Over ~ Lassington

Minutes of the Virtual Meeting of Highnam Parish Council

held on Tuesday 13 April 2021

Present: Cllrs: M Welch, V Tustin Smith, C Coats, K Emmerson, W Badham, W Nicol, and J Smith

In Attendance: R Hicks (Clerk), Cllrs P Awford & P McLain and 13 members of the public

Public Forum

The matter of potholes in Lassington Lane was raised along with grass cutting in Maidenhall and problems with the delivery of NDP survey. New pillars at Grafton House were raised as a potential danger to passing traffic.

Q was asked whether NDP policies have been adopted, querying public consultation. Difficulties with the survey were detailed where some questions will not allow continuation without an answer, even if you do not agree with the options listed; no reference was made to protection of data. Problems experienced because no maps/diagrams were provided. Q asked whether expansion of Highnam Business Park is necessary given the increase in home working.

The newly appointed Clerk to Council, Mrs Joanne Badham, was introduced.

1. To receive apologies for absence
Cllr Keene – unable to receive signal
2. To approve Minutes of the Meeting held on 9 February 2021
The minutes have been circulated to all Councillors, and were agreed to be an accurate record of the meeting. They will be signed by Chairman in due course
3. Members of the Council are invited to declare any interest they may have in the business set out below
None
4. To allow dispensations
None requested or required
5. To receive County Councillor's Report – Cllr P Awford
Thankfully Highways England have completed their resurfacing of the A40 and it looks to be of a good quality As you know Gloucestershire Highways have programmed the resurfacing of Two Mile Lane but as yet I have no dates but drainage issues are being assessed prior to any work
I have received concerns about some of the Estate and village highways and driven around the area myself in order to get detail of the worst areas I have asked for safety inspections in the most impacted areas noting Lassington and Maidenhall and the area around the Post Office Obviously we would want to see the highways brought up to a reasonable condition and not subjected to random pothole treatment
I will be with you and as always happy to pick up issues and answer questions but given the rules around purdah they cannot be of any Political nature as we approach May
I am aware of the antisocial behaviours that seem to be impacting across many Parishes as we get into lighter evenings and an easing in Covid restrictions , it is saddening that the freedoms are causing so many issues around the area and i would encourage both the gathering of evidence and reporting to the relevant Authorities
6. To receive Borough Councillor's Report – Cllrs J Smith & P McLain
Flood issues are still being discussed. TBC have undertaken a full review of the areas worse affected. An action list is to be produced. Paul has actively raised the concerns within the ward for Tirley, Ashleworth, Maisemore, Minsterworth and Highnam. One off capital revenue will be required and an

on-going revenue for upgrading and maintaining flood alleviation problems in the future. MP's have also been asked if there are any available grants.

Borough Councillors received an interesting presentation from the Growth Hub, which is a useful initiative to help new businesses set up, providing work space, skills and support, until they can stand on their own feet. In 2018 it was the first in the world to provide such a facility. Happy to share the presentation if anyone is interested.

Weekly updates from Democratic services, you should all be receiving now. These contain the up to date Borough news. Let us know if you are not receiving those.

Clarification is being sought by your Borough Councillors, with regards to housing numbers allocated to the villages, now and in the future. As ward Councillors we are challenging the current and future housing allocations within the JCS partner councils GCC and CBC – and with the Forest of Dean. Also work in the villages in the form of surveys, needs to be seen to influence the developers. If a village is seen to need bungalows and starter homes, that is what development should consist of, not a majority of 5 bed houses. This problem is widespread in the ward.

Q was asked whether developers can be stopped from trapping purchasers with leasehold arrangements. Also Q asked whether Village Surveys will relate to Housing Needs Surveys.

7. To receive Clerks Report and Correspondence

GAPTC have carried out the Internal Audit; we are awaiting their report but expect it to be generally favourable.

The grant of £1000 made to the Stauntons Hill Group has not yet been paid; there is a banking issue which I am trying to resolve with Lloyds Bank

As we are obliged to hold an Annual Parish Meeting this year before 1 June, it is intended that this will be done by Zoom; a date will be arranged and published.

We have received a request from Highnam Scout Group for help with their funding; this item will be on the May agenda for discussion.

A claim is being initiated with Stagecoachs' insurers regarding the damage to the grass verges in Maidenhall. You will be kept informed of the progress of this claim.

Report was made of damage to bus shelter at Horseshoe Drive; to be looked into

8. Finance – To approve invoices for payment

4 February 2021	Postage	Petty Cash	4	£	2.88
15 March 2021	Mainstream Digital	DD	4	£	40.13
18 March 2021	R D Hicks (Zoom)	Online	17	£	14.39
23 March 2021	My Neighbourhood Planning	Online	31	£	58.99
23 March 2021	Direct Flyer Distribution	Online	31	£	99.00
23 March 2021	Petty Cash	Online	4	£	30.00
23 March 2021	Instant Print	Online	31	£	169.00
28 March 2021	Admin Costs	S/o	17	£	547.95
31 March 2021	Stauntons Hill	Online	19	£	1000.00
1 April 2021	GAPTC	Online	23	£	563.13
14 April 2021	M Stock	Online	4	£	98.00

Approved

9. To receive and comment on Planning Applications

1. 21/00276/FUL	10 West Field, GL2 8L	Single storey side and rear extension
2. 21/00069/LIQPRM	15 Horseshoe Drive, Over GL2 8BZ	Premises licence for online sale of home made cider
3. 21/00305/FUL	85 Maidenhall, GL2 8DJ	Single storey extension, front porch extension, detached single storey garage
4. 21/00053/FUL	1 Poppy Field, GL2 8LU	Planning amendment
5. 21/00308/FUL	5 Oakridge, GL2 8EF	Single storey front and rear extension
6. 21/00343/FUL	September Lodge, Two Mile Lane, GL2 8DW	Single storey side extension
7. 21/00388/FUL	8 Poppy Field, GL2 8LR	Single storey side extension
8. 21/00273/FUL	Over Farm, GL2 8DB	Operational development associated with prior planning approval 20/01263/PDAFU
9. 21/00413/FUL	16 Stoney Field, GL2 8LY	Removal of existing conservatory and erection of single storey extension

It was pointed out that Item 5 had been missing on the agenda.

Comments had been submitted reference Item 4, and some concerns had been expressed regarding the possibility of increased traffic relating to Item 8

There were no other comments or objections

10. To discuss NDP Review

FOD consultation relating to a Churcham development is now closed; a petition with over 7,000 signatures was submitted; in depth discussions have been held with FOD Council. M7Planning have advised that they will be consulting on plans for land West of Highnam

It is intended to add Mr Jon Harris to Planning Group, after he offered his services.

A further application is being prepared for submission to Locality for NDP Funding.

With regard to NDP Survey, policy objectives have not been adopted, and would not be until the complete process of consultation has been carried out and taken into consideration. It is

acknowledged that there were problems with the distribution of forms, but it is hoped that a report can be compiled by early May. It is expected that Public Consultation meetings will be possible in

June/July. Comment that the survey was too specific, and did not cover all options were noted, and a proposal was put that that Council paused the process to enable criticisms to be taken into

account; this was not seconded, and therefore no vote was possible

It was stated that anyone who asked for a survey form would still be provided with one, and they would still be taken into account

11.. To receive update on Parish Plan Refresh

TBC have still to go to tender on the footpath, and the Recreation Park project is following closely behind. £ sculptures have been installed as part of the EWG plans, and there has been an immediate positive response. The EWG were commended for their work to date..

12. To discuss overgrown hedges/footpaths

Another walkabout is needed, with a report to May meeting. Q was asked whether a footpath map could be provided. Comment was made regarding the condition of some footpaths within the village.

13. To discuss HCCT

HCCT are still waiting for Charities Commission to formally approve the new constitution.

They have been made aware of new TBC funding which could be used for the Old School project

It was reported that Bill Hawkes, Halls Manager, has undergone major surgery, and he is offered

Councils best wishes for his speedy recovery

14. Bank Reconciliation

Bank Reconciliation March 2021

Lloyds Bank Account

Bank Balance at 1 March	48,183.52	Payments March	3300.21
		Outstanding Payments	0.00
Receipts March	4108.66	Restricted Funds	<u>24,473.27</u>
		Available Balance	<u>24,548.38</u>
		Bank Balance at 31 March	48,991.97
		Petty Cash	<u>29.68</u>
		Total Balance	<u>49,021.65</u>
<u>Restricted Funds</u>			
Council Reserves	10,000		
Project Reserves	10,000		
NDP Reserves	4,378.21		
Fun Day Proceeds	<u>95.06</u>		
	<u>24,473.27</u>		

15. Residual Items

It was explained that Residual Items is for the reporting of matters which have not appeared in the minutes, and which might either be dealt with by Clerk or become a future agenda item if it is necessary for Council to discuss and decide a course of action

1. Report was made discussions have taken place with HGNS regarding the volunteer scheme, and a discussion document will be put to the next meeting
2. Q was asked regarding the date of Annual Parish Meeting
3. Q was asked what was happening with Butterfly Crescent
4. It was suggested that next Lnk edition could refer to the Sculptures
5. Report was made of vehicles accessing Iris Place illegally i.e. by way of no entry
6. Q asked whether Bellway permission needs to be sought for the location of Litter/Dog Waste bins at Lassington Reach

Meeting closed at 8.41pm

Next Meeting 11 May 2021 at 7.30pm by Zoom

Signed

Date