



Highnam Parish Council

Lassington Oak

Highnam ~ Linton ~ Over ~ Lassington

To: Councillors: M Welch, Y Watkins, C Coats, V Tustin Smith, W Badham, K Emmerson,
W Nicol, J Smith

You are hereby summoned to join a remotely held meeting of Highnam Parish Council
be held on Tuesday 13 October 2020 at 7.30 pm.

Richard Hicks
Clerk/RFO
7 October 2020

AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public

- 1 To receive apologies for absence
- 2 To approve Minutes of Meeting held on 8 September 2020
- 3 Members of the Council are invited to declare any interest they may have in the Business set out below
- 4 To allow dispensations
- 5 To receive County Councillors Report
- 6 To receive District Councillors Report
- 7 To receive Clerks Report and correspondence
- 8 Finance
 - 1 – to confirm and approve Clerk arrears of salary April 2019 – March 2020
 - 2 – to confirm and approve Clerk salary in line with NALC salary scale and arrears of salary April 2020 to date
 - 3 – to approve invoices for payment

10 September 2020	Mark Stock	Online	4	£	104.00
10 September 2020	HCCT	Online	19	£	44.00
10 September 2020	R D Hicks (Zoom)	Online	17	£	14.39
14 September 2020	Mainstream Digital	DD	12	£	40.21
14 September 2020	R D Hicks (Engraving Studios)	Online	17	£	27.95
28 September 2020	Admin Costs	S/o	17	£	418.82
28 September 2020	John Malukas	Online	4	£	227.00
28 September 2020	Mark Hughes	Online	4	£	240.00
28 September 2020	P Rossiter	Online	10	£	410.25
14 October 2020	R D Hicks (Arrears 2019-20)	Online	17	£	1376.40
14 October 2020	R D Hicks (Arrears 2020)	Online	17	£	774.78
14 October 2020	Parish Council Websites	Online	4	£	410.00
14 October 2020	Mark Stock	Online	4	£	91.00
14 October 2020	John Malukas	Online	4	£	189.00
14 October 2020	Brock Vaccination (EWG)	Online	19	£	240.00
14 October 2020	Lucy Grove (EWG)	Online	19	£	46.50
14 October 2020	J Smith (Frame)	Online	17	£	16.99
14 October 2020	Mainstream Digital	DD	12	£	1.03
14 October 2020	R D Hicks (Zoom)	Online	17	£	14.39

- 9 To adopt revised Standing Orders
- 10 To discuss Grant Giving Policy
- 11 To receive update on Parish Plan Refresh

- 12 To discuss Over Farm Activities
- 13 To receive and comment on Planning Applications
No applications received
- 14 To discuss NDP Review
- 15 To discuss and agree support for Tree Planting at Stauntons Hill
- 16 To discuss parking at FC Highnam events
- 17 Bank Reconciliation

Bank Reconciliation September 2020

Lloyds Bank Account

Bank Balance at 1 September	50,125.78	Payments September	1,539.62
		Outstanding Payments	0.00
Receipts September	20,000.00	Restricted Funds	<u>16,756.34</u>
		Available Balance	<u>51,832.38</u>
		Bank Balance at 30 September	68,586.16
		Petty Cash	<u>2.56</u>
		Total Balance	<u>68,588.72</u>
Restricted Funds			
Council Reserves	4,496.07		
Project Reserves	7,555.21		
NDP Reserves	4610.00		
Fun Day Proceeds	95.06		
	<u>16,756.34</u>		

18 Residual Items

Meeting Log In Details:

ID 811 3679 7173
Passcode 266852

Meeting Closed at:

Next Meeting 10 November 2020 at 7.30pm

Signed _____

Date _____