# Highnam Parish Council

# Lassington Oak Highnam ~ Linton ~ Over ~ Lassington

## To: Councillors: M Welch, Y Watkins, C Coats, V Tustin Smith, W Badham, K Emmerson,

## A Mathieson, W Nicol, J Smith

## You are hereby invited to join a remotely held additional meeting of Highnam Parish Council

### be held on Tuesday 8 September 2020 at 7.30 pm.

Richard Hicks

Clerk/RFO

2 September 2020

## AGENDA

#### Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public

1. To receive apologies for absence
2. To approve Minutes of Meeting held on 14 July 2020
3. To approve Minutes of Meeting held on 24 July 2020
4. Members of the Council are invited to declare any interest they may have in the Business set out below
5. To allow dispensations
6. To receive County Councillors Report
7. To receive District Councillors Report
8. To receive Clerks Report and correspondence
9. To approve invoices for payment

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| 28 July 2020 | GAPTC | Online | 4 | £ 195.00 |
| 28 July 2020 | Admin Costs | S/o | 17 | £ 418.82 |
| 14 August 2020 | Mainstream Digital | DD | 12 | £ 0.47 |
| 14 August 2020 | Mark Stock | Online | 4 | £ 104.00 |
| 14 August 2020 | John Malukas | Online | 4 | £ 169.00 |
| 14 August 2020 | Evo Design (HHG-S106) | Online | 19 | £ 396.00 |
| 28 August 2020 | Admin Costs | S/o | 17 | £ 418.82 |

1. To receive update on Parish Plan Refresh
2. To discuss Over Farm Activities
3. To receive and comment on Planning Applications

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| 1. 20/00268/FUL |  | Highnam Sports Club | Siting of metal shipping container to provide storage |
| 2. 20/00663/FUL |  | 3 Cross Hands Cottage, Newent Road, GL2 8DG | Two storey side extension, single storey rear extension and detached double garage |
| 3. 20/00707/FUL |  | 14 Turners Close, GL2 8EH | Conversion of attached garage to room |
| 4. 20/00714/FUL |  | 36 Farthing Croft, GL2 8EQ | Variation of Condition 3 of 16/01232/FUL to render front extension |
| 5. 20/00768/CLE |  | The :Lodge, Lassington Lane, GL2 8DB | Certificate of lawfulness to demonstrate The Lodge has been occupied in breach of an agricultural occupancy condition for a continuous period in excess of 10 years |

1. To discuss NDP Review
2. To discuss Communications
3. To discuss and agree support for Tree Planting at Stauntons Hill
4. To discuss and agree support for Highnam Good Neighbour Scheme

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| **Bank Reconciliation July 2020** | | | |
| **Lloyds Account** | | | |
| Bank Balance at 1 July 2020 | £52,286.04 | Payments July 2020 | £1,783.55 |
|  |  | Outstanding Payments | £0.00 |
| Receipts July 2020 | £0.00 | Restricted funds | £16,756.34 |
|  |  | **Available Balance** | £33,748.71 |
|  |  | **Bank Balance 31 July 2020** | £50,502.49 |
|  |  | **Petty Cash on hand** | £2.56 |
|  |  | **Total Balance** | £50,505.05 |
| **Restricted Funds** |  |  |  |
| **Project Reserves** | £4,496.07 |  |  |
| **Council Reserves** | £7,555.21 |  |  |
| **NDP Reserves** | £4,610.00 |  |  |
| **Fun Day Proceeds** | £95.06 |  |  |
|  | £16,756.34 |  |  |

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| **Bank Reconciliation August 2020** | | | |
| **Lloyds Account** | | | |
| Bank Balance at 1 August 2020 | £50,502.49 | Payments August 2020 | £1,088.29 |
|  |  | Outstanding Payments | £0.00 |
| Receipts August 2020 | £711.58 | Restricted funds | £16,756.34 |
|  |  | **Available Balance** | £33,748.71 |
|  |  | **Bank Balance 31 August 2020** | £50,125.78 |
|  |  | **Petty Cash on hand** | £2.56 |
|  |  | **Total Balance** | £50,128.34 |
| **Restricted Funds** |  |  |  |
| **Project Reserves** | £4,496.07 |  |  |
| **Council Reserves** | £7,555.21 |  |  |
| **NDP Reserves** | £4,610.00 |  |  |
| **Fun Day Proceeds** | £95.06 |  |  |
|  | £16,756.34 |  |  |

1. Residual Items

Meeting closed at

Next Meeting 13 October 2020 at 7.30pm

Signed

Date