



Lassington Oak

Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

To: Councillors: M Welch, Y Watkins, C Coats, V Tustin Smith, W Badham, K Emmerson, A Mathieson

You are hereby invited to join a remotely held meeting of Highnam Parish Council to be held on Tuesday 14 July 2020 at 7.30 pm.

Richard Hicks
Clerk/RFO
8 July 2020

AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public.

- .1. To receive apologies and reasons for absence
2. To approve Minutes of the Meeting held on 9 June 2020
3. Members of the Council to declare any interest they may have in the business set out below
4. To allow Dispensations Requested
5. To receive County Councillor's Report
6. To receive District Councillor's Report
7. To receive Clerk's Report and correspondence
- 8.1 Finance – to approve invoices for payment

11 June 2020	John Malukas	Online	4	£	234.00
16 June 2020	Mainstream Digital	DD	12	£	39.61
28 June 2020	Admin Costs	S/o	17	£	418.82
14 July 2020	Mainstream Digital	DD	12	£	1.13
16 July 2020	Lucy Grove (EWG)	Online	19	£	281.40
16 July 2020	Mark Stock	Online	4	£	117.00
16 July 2020	John Malukas	Online	4	£	156.00
16 July 2020	Came & Co	Online	32	£	580.02

- 8.2 To approve AGAR Section 1
- 8.3 To reapprove AGAR Section 2 – (first approved June 2020)
- 8.4 To confirm and approve payment up to £440 to D Crofts for work associated with NDP
9. To discuss and agree recognition for Cllr D Davies service to Parish
10. To discuss help for tree planting at Stauntons Hill
- 11.1 To receive update on Highnam Parish Plan Refresh
- 11.2 To approve Environmental Working Group Plan
12. To receive and comment on Planning Applications:

1. 20/00481/FUL	10 Horseshoe Drive, GL2 8BZ	Single storey rear extension
2. 20/00482/FUL	2 Barn Ground, GL2 8LJ	Single storey rear extension
3. 20/00503/FUL	10 Lassington Grove, GL2 8DE	Replace existing conservatory with single storey rear extension
4. 20/00499/FUL	2 Beech Close, GL2 8EG	Raise existing garage roof to create room over

13. To discuss and decide on forward action on NDP Review
14. To discuss Communications
15. To update on Free from Gluten (Report attached)
16. To update on bus shelters
17. Bank Reconciliation

Bank Reconciliation June 2020			
Lloyds Account			
Bank Balance at 1 June 2020	£58,345.03	Payments June 2020	£11,568.99
		Outstanding Payments	£0.00
Receipts June 2020	£5,510.00	Restricted funds	£16,756.34
		Available Balance	£35,532.26

		Bank Balance 30 June 2020	£52,286.04
		Petty Cash on hand	<u>£2.56</u>
		Total Balance	£52,288.60
	<u>Restricted Funds</u>		
	Project Reserves	£4,496.07	
	Council Reserves	£7,555.21	
	NDP Reserves	£4,610.00	
	Fun Day Proceeds	<u>£95.06</u>	
		<u>£16,756.34</u>	

18. Residual Items

Next Meeting 8 September 2020 at 7.30pm