     **Highnam Parish Council**

**Lassington Oak Highnam ~ Linton ~ Over ~ Lassington**

To: Councillors: M Welch, D Davies, Y Watkins, C Coats, V Tustin Smith, W Badham, K Emmerson,

A Mathieson

**You are hereby invited to join a remotely held meeting of Highnam Parish Council**

**to be held on Tuesday 9 June 2020 at 7.30 pm.**

Richard Hicks

Clerk/RFO

3 June 2020

**AGENDA**

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the

public.

.1. To receive apologies and reasons for absence

2. To elect Deputy Chair

3. To approve Minutes of the Meeting held on 12 May 2020

4. To Coopt Parish Councillor/s

5. Members of the Council to declare any interest they may have in the business set out below

6. To allow Dispensations Requested

7. To receive County Councillor’s Report

8. To receive District Councillor’s Report

9. To receive Clerk’s Report and correspondence

10.1 Finance – to approve invoices for payment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 28 May 2020 | Admin Costs | S/o | 17 | £ 418.82 |
| 10 June 2020 | Mark Stock | Online | 4 | £ 182.00 |
| 10 June 2020 | John Malukas | Online | 4 | £ 273.00 |
| 10 June 2020 | R D Hicks (Locks for Play Park) | Online | 4 | £ 13.93 |

10.2 To discuss exceptional payment (£234) to One Man Went to Mow

10.3 To approve AGAR Part 2

11. To receive update on Highnam Parish Plan Refresh

12. To receive and comment on Planning Applications:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. 20/00418/FUL |  | 19 Poole Ground, GL2 8NA | Single storey side and rear extension |
| 2. 20/00271/FUL |  | Linton Court, Linton Farm,GL2 8DF | Erection of agricultural building on site of existing glasshouse ( to be demolished) |

13. To discuss and decide on forward action on NDP Review

14. To discuss waste bins and stiles

15. To discuss Communications

16. Bank Reconciliation

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Reconciliation May 2020** | | | |
| **Lloyds Account** | | | |
| Bank Balance at 1 May 2020 | £59,350.56 | Payments May 2020 | £1,155.82 |
|  |  | Outstanding Payments | £0.00 |
| Receipts May 2020 | £150.29 | Restricted funds | £12,146.34 |
|  |  | **Available Balance** | £46,201.25 |
|  |  | **Bank Balance 31 May 2020** | £58,345.03 |
|  |  | **Petty Cash on hand** | £2.56 |
|  |  | **Total Balance** | £58,347.59 |
| **Restricted Funds** |  |  |  |
| **Project Reserves** | £4,496.07 |  |  |
| **Council Reserves** | £7,555.21 |  |  |
| **NDP Reserves** | £0.00 |  |  |
| **Fun Day Proceeds** | £95.06 |  |  |
|  | £12,146.34 |  |  |

17. Residual Items

Next Meeting : 14 July 2020 at 7.30pm