



Lassington Oak

Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



LOTTERY FUNDED

Minutes of a Meeting of Highnam Parish Council held in The Old School on Tuesday 10 March 2020

Present: Cllrs: M Welch, W Badham, D Davies, V Tustin Smith, Y Watkins, K Emmerson

In Attendance: R Hicks (Clerk), Cllr P Awford, and 4 members of the public

Public Forum:

Q was asked regarding provision of litter bins for Lassington Reach; concern was expressed in the matter of damage to grass verges by vehicles, with the suggestion that verges in the vicinity of the shop could be sacrificed for laybys; Considerable concern was raised in detail regarding the maintenance of grass areas, hedges and vegetation, and dissatisfaction with responses from Glos Highways Officer; suggestion was made that reservation in Maidenhall be turned into a Wildflower Meadow; Q asked who was responsible for clearing crash debris from roads

1. **To receive apologies for absence**
Cllr Jill Smith-recuperation; Cllr Coats-holiday; Cllr Mathieson- family; Cllr P McLain-Ashleworth PC
2. **To approve Minutes of the Meeting held on 11 February 2020**
The minutes were received by the Chairman and signed as an accurate record of the meeting.
3. **Members of the Council are invited to declare any interest they may have in the business set out below**
None
4. **To allow dispensations**
None requested or necessary
5. **To receive County Councillor's Report**
Cllr Awford responded to public comment, and will speak to the Officer. He reported that Councillors have been assured that Glos is prepared for the Corona virus. Past few weeks have been dominated by weather and flooding, in particular the closures of A417 at Maisemore. An online lobby has been organised for the introduction of traffic lights at the Over roundabout. Road repairs for Highnam have been scheduled for 24-28 August, and Two Mile Lane is being looked at. Diversions for HGVs during the road works will be in place. Siding work in Highnam will be restarted
6. **To receive District Councillor's Report**
Cllrs P McLain provided a report after the meeting; TBC element of Council Tax will be up by £5, being 5th lowest in UK. TBC Local Plan has been agreed with priorities of Finance and Resources, Economic Growth, Housing and Communities, Customers First, Garden Communities and Sustainable Environment. TBC Borough Plan will be submitted for examination, with housing the priority. Sports England are offering emergency grants where clubs have been effected by the storms. Government is making financial support available for flood victims. TBC confirms support for provision of adequate school places across the Borough
7. **To receive Clerks Report and Correspondence**
Clerk reported that:
 - Public Works Loan Board has been replaced by HM Treasury
 - He will be on holiday 22 March 2020 to 2 April 2020 inclusive
 - Reminds Councillors of the extra Parish Council meeting being held at 7.30pm on 31 March 2020 to discuss in detail NDP
 - Reminds Councillors that Annual Parish Meeting will be held on 30 April 2020 in Old School
 - Has received report of cars assessing Iris Place via the Mimosa Avenue exit road; on contacting Police, have been advised that they will do nothing without CCTV or mobile phone footage of the offence; do Council write to residents or known offenders
 - A site meeting is being held with TBC and Over Farm regarding Planning Application 19/00461/FUL on Thursday 12 March 2020
 - A Natural England Complaints Form has been completed and submitted reference the uncultivated field on Oakridge adjacent to the Play Park

8.1 Finance – to approve invoices for payment

12 February 2020	My Neighbourhood Plan	Online	31	£	900.00
14 February 2020	Mainstream Digital	DD	12	£	0.95
28 February 2020	Admin Costs	S/o	17	£	418.82
12 March 2020	Naturescape Ltd	Online	4	£	198.94
12 March 2020	HCCT	Online	19	£	55.00
12 March 2020	M P White	Online	17	£	50.00
12 March 2020	SLCC	Online	31	£	109.00

Payment of invoices approved

8.2 To approve appointment of GAPTC Auditor

Proposed Cllr Watkins, second Cllr Emmerson, all in favour

8.3 To approve budget for 2020/21

Copy of budget proposals had been provided to Councillors with agenda. Approval proposed Cllr Tustin Smith, second Cllr Emmerson, all in favour

9. To receive update on Highnam Parish Plan Refresh

No further development to report; still waiting on TBC. Clerk reported that S106 payment for wildflower invoice has not yet been received

10. To receive and comment on Planning Applications:

1.	20/00149/FUL	9 Wetherleigh Drive, GL2 8LW	Erection of Garden Store/Outbuilding
2.	20/00160/FUL	Buttington Cottage, Two Mile Lane, GL2 8DW	Erection of two storey front extension and detached garage with storage

No objection to either application

11. To discuss and decide on forward action on NDP Review

Planning Group have met with Gladmans and Edward Keene regarding their plans to apply for a further housing development West of Highnam; concern was expressed by PC regarding these plans, with an entrance onto B4215; Cllr Awford stated that Glos Highways will need to do a traffic report. This an aggressive application due to TBC lack of Land Supply. This matter is to be discussed by Council at an additional Council meeting arranged for 31 March 2020

12. To discuss footpaths, hedges and grass areas

Following the 'Pride in our Community' letter, it was felt that we need to now be proactive in identifying problem areas and cases. A survey will be carried out and individual letters will be sent to residents asking them to take action to remedy issues. Clerk gave a resume of a meeting with Glos Highways Officer to discuss dissatisfaction with some works carried out in Highnam, and issues with vehicles driving on grass verges; a suggestion was made of placing large flower tubs at these areas

13. To discuss Communications

Works are to be started on Longford Roundabout in May for 8 months; this will lead to more traffic disruption. It is considered that 7.5T signage on Two Mile Lane is not adequate

14. Bank Reconciliation

Bank Reconciliation February 2020			
Lloyds Account			
Bank Balance at 31 January 2020	£44,822.22	Payments February 2020	£1,414.27
		Outstanding Payments	£0.00
Receipts February 2020	£14.41	Restricted funds	£12,146.34
		Available Balance	£31,278.58
		Bank Balance 29 February 2020	£43,422.36
		Petty Cash on hand	£2.56
		Total Balance	£43,424.92

Restricted Funds

Project Reserves	£4,496.07
Council Reserves	£7,555.21
NDP Reserves	£0.00
Fun Day Proceeds	£95.06

£12,146.34

15. Residual Items

1. HCCT are looking for funding for the Old School renovation; can this be added to April agenda, and can PC provide a letter confirming contribution from S106 funds
2. A newspaper article was circulated regarding Carbon Offsetting
3. Location for dog bins at Lassington Reach is still to be agreed; also provision of Litter Bins needs to be progressed through Bellway Homes

Meeting closed at 8.26 pm

Next meeting : 14 April 2020 at 7.30pm in the Old School Room

Signed _____

Date _____