



Lassington Oak

Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

To: Councillors: M Welch, D Davies, Y Watkins, C Coats, V Tustin Smith, W Badham, K Emmerson, A Mathieson

You are hereby summoned to attend a meeting of Highnam Parish Council to be held in The Old School on Tuesday 10 March 2020 at 7.30 pm.

Richard Hicks
Clerk/RFO
3 March 2020

AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public.

- .1. To receive apologies and reasons for absence
2. To approve Minutes of the Meeting held on 11 February 2020
3. Members of the Council to declare any interest they may have in the business set out below
4. To allow Dispensations Requested
5. To receive County Councillor's Report
6. To receive District Councillor's Report
7. To receive Clerk's Report and correspondence
- 8.1 Finance – to approve invoices for payment

12 February 2020	My Neighbourhood Plan	Online	31	£	900.00
14 February 2020	Mainstream Digital	DD	12	£	0.95
28 February 2020	Admin Costs	S/o	17	£	418.82
12 March 2020	Naturescape Ltd	Online	4	£	198.94
12 March 2020	HCCT	Online	19	£	55.00
12 March 2020	M P White	Online	17	£	50.00
12 March 2020	ALCC	Online	31	£	109.00

- 8.2 To approve appointment of GAPTC Auditor
- 8.3 To approve budget for 2020/21
9. To receive update on Highnam Parish Plan Refresh
10. To receive and comment on Planning Applications:

1. 20/00149/FUL	9 Wetherleigh Drive, GL2 8LW	Erection of Garden Store/Outbuilding
2. 20/00160/FUL	Buttington Cottage, Two Mile Lane, GL2 8DW	Erection of two storey front extension and detached garage with storage

11. To discuss and decide on forward action on NDP Review
12. To discuss footpaths, hedges and grass areas
13. To discuss Communications
14. Bank Reconciliation

Bank Reconciliation February 2020			
Lloyds Account			
Bank Balance at 31 January 2020	£44,822.22	Payments February 2020	£1,414.27
		Outstanding Payments	£0.00
Receipts February 2020	£14.41	Restricted funds	£12,146.34
		Available Balance	£31,278.58
		Bank Balance 29 February 2020	£43,422.36
		Petty Cash on hand	£2.56
		Total Balance	£43,424.92

Restricted Funds

Project Reserves	£4,496.07
Council Reserves	£7,555.21

NDP Reserves	£0.00
Fun Day Proceeds	<u>£95.06</u>
	<u><u>£12,146.34</u></u>

15. Residual Items

Next Meeting : 14 April 2020 at 7.30pm in the Old School