



Lassington Oak

# Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

To: Councillors: M Welch, D Davies, Y Watkins, C Coats, V Tustin Smith, W Badham, K Emmerson,  
A Mathieson

**You are hereby summoned to attend a meeting of Highnam Parish Council  
to be held in The Old School on Tuesday 12 November 2019 at 7.30 pm.**

Richard Hicks  
Clerk/RFO  
5 November 2019

## AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public.

1. To receive apologies and reasons for absence
2. To approve Minutes of the Meeting held on 8 October 2019
3. Members of the Council to declare any interest they may have in the business set out below
4. To allow Dispensations Requested
5. To receive County Councillor's Report
6. To receive District Councillor's Report
7. To receive Clerk's Report and correspondence
- 8.1 To confirm donation to West Glos NHW Association
- 8.2 Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
24 September 2019	Postage	Petty Cash	4	£ 3.32
10 October 2019	PKF Littlejohn	Online	16	£ 240.00
14 October 2019	Mainstream Digital	DD	12	£ 1.55
28 October 2019	Admin Costs	S/o	17	£ 418.82
6 November 2019	Wild Highnam	Online	26	£ 125.00
10 November 2019	West Glos NHW Association	Online	26	£ 100.00
10 November 2019	HCCT	Online	19	£ 16.50
10 November 2019	HCCT (Ref Toddler Group)	Online	26	£ 130.00
10 November 2019	M Stock	Online	4	£ 195.00
10 November 2019	One Man Went to Mow	Online	4	£
10 November 2019	Perpetua Press	Online	17	£ 84.00

9. To receive update on Highnam Parish Plan Refresh

10. To receive and comment on Planning Applications:

1.	19/01003/FUL	Land at Two Mile Lane	Change of use to mixed Equestrian/Agricultural with erection of private menage and barn
2.	19/01045/FUL	38 Maidenhall, GL2 8DL	Two storey side extension, single storey front and rear extension and widen existing drive

11. To discuss parking at Recreation Ground and Surgery
12. To discuss and decide on forward action on NDP Review
13. To discuss Communications
14. To discuss weeds on footpaths in Highnam
15. Bank Reconciliation

Bank Reconciliation October 2019			
Lloyds Account			
Bank Balance at 30 September 2019	£59,893.81	Payments October 2019	£1,058.04
		Outstanding Payments	£0.00
Receipts October 2019	£0.00	Restricted funds	£12,146.34
		<b>Available Balance</b>	<b>£46,690.99</b>
		<b>Bank Balance 31 October 2019</b>	<b>£58,835.77</b>
		<b>Petty Cash on hand</b>	<b>£1.56</b>
		<b>Total Balance</b>	

£58,837.33

**Restricted Funds**

<b>Project Reserves</b>	£4,496.07
<b>Council Reserves</b>	£7,555.21
<b>NDP Reserves</b>	£0.00
<b>Fun Day Proceeds</b>	£95.06
	<u>£12,146.34</u>

16. Residual Items

Next Meeting : 14 January 2020 at 7.30pm in the Old School