



Lassington Oak

Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



LOTTERY FUNDED

Minutes of a Meeting of Highnam Parish Council **held in The Old School on Tuesday 8 October 2019**

Present: Cllrs: M Welch, W Badham, D Davies, K Emmerson, Y Watkins, and V Tustin Smith

In Attendance: R Hicks (Clerk), Cllr P Awford, Cllr J Smith, Cllr P McLain and 3 members of the public

Public Forum:

Concerns were expressed at overflowing dog waste bins, particularly alongside Highnam School and on Monkeybank (Clerks note; these have already been reported to TBC, and were emptied on Wed 9/10)

1. To receive apologies for absence

Cllr C Coats – holiday

2. To Coopt Councillor

Mr Alan Mathieson had been in touch regarding Councillor vacancies, and provided a brief resume. This had been circulated to Councillors. It was proposed by Cllr Emmerson, seconded by Cllr Tustin Smith that Mr Mattieson be invited to join Council; all in favour.

3. To approve Minutes of the Meeting held on 10 September 2019

The minutes were received by the Chairman and signed as an accurate record of the meeting.

4. Members of the Council are invited to declare any interest they may have in the business set out below

None declared

5. To allow dispensations

None requested or necessary

6. To receive County Councillor's Report

Cllr Awford is to ask Glos Highways to provide details of what work they will be taking over from TBC, in particular in relation to hedge cutting around Oakridge; he will continue to press for action on works in Highnam. He also mentioned Glos CC looking at TRO's regarding double yellow line marking

7. To receive District Councillor's Report

Cllr Jill Smith reported that two Trusts had merged on 1 October to form Glos Health Care NHS Foundation Trust. Reviews are taking place across the County regarding Emergency Care, possible closing of A & E at Cheltenham, with a consultation document online. Pre-submission TBC borough Plan has gone forward for independent examination. TBC have declared a Climate Emergency, setting up a working group to look into carbon neutrality, and improving recycling rates. Citizens Advice are providing more drop in centres, and can do home visits

Cllr McLain referred to possible closure of Cheltenham A & E; also to legislation regarding dog walkers being fined if they do not carry waste bags with them. He pointed out that Disabled Facilities grants are available, provided they are supported by Social Services. He also commented on cars parking on grass verges, and poor reinstatement works by Complete Utilities

8. To receive Clerks Report and Correspondence

Clerk reported that

- Precept has been received
- External audit has been returned as satisfactory
- Daffodil bulbs have been received and delivered to Mrs Storey for planting
- Overflowing dog bins were reported last week to TBC for action

9. Finance - to approve invoices for payment.

Lloyds Bank a/c			Power	Amount	
16 September 2019	Mainstream Digital	DD	12	£	40.53
28 September 2019	Admin Costs	S/o	17	£	418.82
10 October 2019	W Badham (Biz)	Online	17	£	30.93
10 October 2019	HCCT	Online	19	£	38.50
10 October 2019	One Man Went to Mow	Online	4	£	247.00
10 October 2019	Kingsdown Nursery	Online	4	£	81.24

Approved unanimously

10. To receive update on Highnam Parish Plan Refresh, and decide on forward action

No further progress; signed S106 agreement has still not yet been received; Q was asked about resurfacing of the Surgery car park

11. To receive and comment on Planning Applications:

1.	19/00873/TPO	Allotments, Highnam	Crown lift Oak tree,remove lower secondary branches, remove dead wood
2.	19/00964/FUL	4 Turners Close, GL2 8EH	Single storey rear extension

1 & 2 No objection

12. To consider and decide on request from Wild Highnam for assistance

Information received from Wild Highnam regarding their need for assistance was read to the meeting, with a request for £100; it was proposed by Cllr Badham that Council support this request. A counter proposal by Cllr Watkins for support at £125 was made, this was accepted by Cllr Badham, who seconded the motion; all in favour

13. To discuss and decide on forward action on NDP Review

A meeting with TBC determined that a full NDP review was going to be necessary. This meeting was followed by a seminar, where it became clear that TBC have a shortfall on land supply, which adds to the urgency and importance of completing the NDP revision. It has been agreed that a letter will be sent to Mr E Keene regarding further housing development, and the rumour of an option agreement.

14. To discuss Communications

Suggestion was made as to whether, in addition to the web site, it would be possible/right to create a social media platform to communicate with residents, or find a way to better promote the web site. Chairman and Cllr Badham are to meet to discuss

15. To discuss weeds on footpaths in Highnam

A draft document has been circulated to Councillors for comment, with a view to distributing to all households in Highnam. Cllr Emmerson asked to be provided with the list of priority subjects relating to Highnam, discussed with Glos Highways

16. Bank Reconciliation

Bank Reconciliation September 2019			
Lloyds Account			
Bank Balance at 31 August 2019	£40,896.96	Payments September 2019	£1,003.15
		Outstanding Payments	£0.00
Receipts September 2019	£20,000.00	Restricted funds	£12,146.34
		Available Balance	£47,752.35
		Bank Balance 30 September 2019	£59,893.81
		Petty Cash on hand	£4.88
		Total Balance	£59,898.69

Restricted Funds

Project Reserves £4,496.07

Council Reserves £7,555.21

NDP Reserves £0.00

Fun Day Proceeds £95.06

£12,146.34

17. Residual Items

1. Concern expressed regarding speeding vehicles in lower Lassington Lane, and whether a speed limit could be imposed
2. It was confirmed that there are no permitted development rights for the main village of Highnam, and there are no plans to change that, but they are allowed in Maidenhall and Lassington Reach
3. Matter of hedging in Lassington Lane being cut back to achieve visibility at Lassington Reach junction
4. Suggestion that representative from Age Concern be invited to address Parish Council
5. Meeting to be arranged with Complete Utilities

Meeting closed at 8.37 pm

Next meeting : 12 November 2019 at 7.30pm in the Old School Room

Signed _____

Date _____