



Lassington Oak

# Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

To: Councillors: M Welch, D Davies, Y Watkins, C Coats, V Tustin Smith, W Badham, K Emmerson

**You are hereby summoned to attend a meeting of Highnam Parish Council  
to be held in The Old School on Tuesday 8 October 2019 at 7.30 pm.**

Richard Hicks  
Clerk/RFO  
1 October 2019

## AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public.

1. To receive apologies and reasons for absence
2. To Coopt Councillor
3. To approve Minutes of the Meeting held on 10 September 2019
4. Members of the Council to declare any interest they may have in the business set out below
5. To allow Dispensations Requested
6. To receive County Councillor's Report
7. To receive District Councillor's Report
8. To receive Clerk's Report and correspondence
9. Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
16 September 2019	Mainstream Digital	DD	12	£ 40.53
28 September 2019	Admin Costs	S/o	17	£ 418.82
10 October 2019	W Badham (Biz)	Online	17	£ 30.93
10 October 2019	HCCT	Online	19	£ 38.50
10 October 2019	One Man Went to Mow	Online	4	£ 247.00
10 October 2019	Kingsdown Nursery	Online	4	£ 81.24

- 10.. To receive update on Highnam Parish Plan Refresh, and decide on forward action
11. To receive and comment on Planning Applications:

1.	19/00873/TPO	Allotments, Highnam	Crown lift Oak tree, remove lower secondary branches, remove dead wood
2.	19/00964/FUL	4 Turners Close, GL2 8EH	Single storey rear extension

12. To consider and decide on request from Wild Highnam for assistance
13. To discuss and decide on forward action on NDP Review
14. To discuss Communications
15. To discuss weeds on footpaths in Highnam
16. Bank Reconciliation

Bank Reconciliation September 2019			
Lloyds Account			
Bank Balance at 31 August 2019	£40,896.96	Payments September 2019	£1,003.15
		Outstanding Payments	£0.00
Receipts September 2019	£20,000.00	Restricted funds	£12,146.34
		<b>Available Balance</b>	<b>£47,752.35</b>
		<b>Bank Balance 30 September 2019</b>	<b>£59,893.81</b>
		<b>Petty Cash on hand</b>	<b>£4.88</b>
		<b>Total Balance</b>	<b>£59,898.69</b>

### Restricted Funds

Project Reserves	£4,496.07
Council Reserves	£7,555.21
NDP Reserves	£0.00
Fun Day Proceeds	£95.06

£12,146.34

17. Residual Items

Next Meeting : 12 November 2019 at 7.30pm in the Old School