



Lassington Oak

# Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

To: Councillors: M Welch, D Davies, Y Watkins, C Coats, V Tustin Smith, W Badham, K Emmerson

**You are hereby summoned to attend a meeting of Highnam Parish Council  
to be held in The Old School on Tuesday 10 September 2019 at 7.30 pm.**

Richard Hicks  
Clerk/RFO  
3 September 2019

## AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public.

1. To receive apologies and reasons for absence
2. To approve Minutes of the Meeting held on 9 July 2019
3. Members of the Council to declare any interest they may have in the business set out below
4. To allow Dispensations Requested
5. To receive County Councillor's Report
6. To receive District Councillor's Report
7. To receive Clerk's Report and correspondence
- 8.1 Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
15 July 2019	Mainstream Digital	DD	12	£ 0.34
28 July 2019	Admin Costs	S/o	17	£ 418.82
1 August 2019	GAPTC	Online	16	£ 205.75
8 August 2019	M White	Online	17	£ 65.00
8 August 2019	HCCT	Online	19	£ 16.50
8 August 2019	M Stock	Online	4	£ 117.00
8 August 2019	One Man Went to Mow	Online	4	£ 234.00
14 August 2019	Mainstream Digital	DD	12	£ 2.17
28 August 2019	Admin Costs	S/o	17	£ 418.82
12 September 2019	Loop Scorpio	Online	12	£ 64.50
12 September 2019	GPFA	Online	23	£ 50.00
12 September 2019	M Stock	Online	4	£ 143.00
12 September 2019	S Hopkins	Online	4	£ 149.50
12 September 2019	Proactive	Online	16	£ 136.80

- 8.2 Workplace Pension Provision
9. To discuss and decide on support for Highnam Parent and Toddler group
10. To receive update on Highnam Parish Plan Refresh, and decide on forward action
11. To receive and comment on Planning Applications:

1.	19/00706/FUL	12 Long Field, GL2 8LT	Erection of two storey side and rear extension, and new front porch
2.	19/00766/FUL	3 The Range, GL2 8NL	Single storey side and rear extension
3.	19/00236/FUL	Land adjacent to Roseville, Over Bridge, GL2 8DB	Erection of new building, extension to existing building, additional landscaping & drainage works, and creation of new attenuation pond

12. To discuss and decide on forward action on NDP Review
13. To discuss and decide on relocation of Village Sign at The Green
14. To discuss and decide on cash advance for Environmental Work Party Group
15. To discuss weeds on footpaths in Highnam
16. Bank Reconciliation

Bank Reconciliation July 2019			
Lloyds Account			
Bank Balance at 30 June 2019	£53,414.69	Payments July 2019	£11,458.49
		Outstanding Payments	£0.00
Receipts July 2019	£0.00	Restricted funds	£12,146.34

<b>Available Balance</b>	<u>£29,814.74</u>
<b>Bank Balance 31 July 2019</b>	£41,956.20
<b>Petty Cash on hand</b>	<u>£4.88</u>
<b>Total Balance</b>	£41,961.08

**Restricted Funds**

<b>Project Reserves</b>	£4,496.07
<b>Council Reserves</b>	£7,555.21
<b>NDP Reserves</b>	£0.00
<b>Fun Day Proceeds</b>	<u>£95.06</u>
	<u>£12,146.34</u>

**Bank Reconciliation August 2019**

**Lloyds Account**

Bank Balance at 31 July 2019	£41,956.20	Payments August 2019	£1,059.24
		Outstanding Payments	£0.00
Receipts August 2019	£0.00	Restricted funds	<u>£12,146.34</u>
		<b>Available Balance</b>	<u>£28,755.50</u>
		<b>Bank Balance 31 August 2019</b>	£40,896.96
		<b>Petty Cash on hand</b>	<u>£4.88</u>
		<b>Total Balance</b>	£40,901.84

**Restricted Funds**

<b>Project Reserves</b>	£4,496.07
<b>Council Reserves</b>	£7,555.21
<b>NDP Reserves</b>	£0.00
<b>Fun Day Proceeds</b>	<u>£95.06</u>
	<u>£12,146.34</u>

17. Residual Items

Next Meeting : 8 October 2019 at 7.30pm in the Old School