



Lassington Oak

# Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



LOTTERY FUNDED

## **Minutes of a Meeting of Highnam Parish Council** **held in The Old School on Tuesday 14 May 2019**

**Present:** Cllrs: M Welch, D Davies, C Coats, Y Watkins, V Tustin Smith and W Badham

**In Attendance:** R Hicks (Clerk), Cllr P Awford and 4 members of the public

### 1. Election of Chairman

Nominations were asked for; Cllr Coats proposed that Cllr Welch continue as Chairman, seconded Cllr Tustin Smith, all voted in favour

### 2. Election of Deputy Chairman

Nominations were asked for; Cllr Coats proposed Cllr Davies, seconded Cllr Tustin Smith, all in favour

### Public Forum:

Complaint was made of football being played on the grass area between 21 and 22 Farthing Croft, with balls hitting windows and cars; Q whether any action can be taken to stop the nuisance. Comment was made regarding the poor state of the Surgery car park. Q was asked about footpath from Brimsome Meadow to bus shelter. Complaint made regarding Complete Utilities work in the village

### 3. To receive apologies for absence

Cllr Emmerson – holiday/business

### 4. To approve Minutes of the Meeting held on 9 April 2019

The minutes were received by the Chairman and signed as an accurate record of the meeting.

### 5. Members of the Council are invited to declare any interest they may have in the business set out below

None declared

### 6. To allow dispensations

None requested

### 7. To receive County Councillor's Report

Cllr Awford reported there will be changes to GCC Scrutinies Committee following the elections. He also reported that some temporary repairs had been carried out on pot holes in the village, but more permanent repairs have been scheduled for B4215, Lassington Lane junction and Maidenhall. He provided an update on the situation for the new water main proposed by Severn Trent; a meeting has been arranged to discuss details with Town and Parish Councils

### 8. To receive District Councillor's Report

Cllr Jill Smith was not in attendance

### 9.1 To receive Clerks Report and Correspondence

Clerk reported that a Judicial review to decide TBC's concern that they do not have a 5 year land supply was to be held on 3 May 2019 at Birmingham High Court; we have learned since that this was deferred. A notice has been received regarding the new Severn Trent proposals, and representatives will attend the meeting to hear about the new plans. The first instalment of the precept has been received, and also a VAT refund of £1809.16. A meeting was held with GCC Highways to discuss issues on Oakridge; the report is at Item 14

### 9.2 To discuss donation to Sustrans for cycle path work

Council had approved payment for refreshments for volunteers working on cycle path; this was not claimed, and suggestion made that Council donate to Sustrans. Cllr Coats suggested a donation of £100, Cllr Watkins put forward a counter proposal of £150, Cllr Coats was happy to accept counter proposal and second Cllr Watkins; all in favour

### 10.1 Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
15 April 2019	Mainstream Digital	DD	12	£ 0.26
28 April 2019	Admin Costs	S/o	17	£ 418.82
14 May 2019	M White	L000091	17	£ 55.00
14 May 2019	HCCT	L000092	19	£ 38.50
14 May 2019	One Man Went To Mow	L000093	4	£ 234.00
14 May 2019	M Stock	L000094	4	£ 143.00

14 May 2019	P Rossiter	L000095	10	£	216.00
14 May 2019	Parish Council Websites	L000096	12	£	180.00

Approved unanimously

10.2 To approve Section 1, Annual Governance Statement

Approval proposed by Cllr Watkins, seconded Cllr Coats, approved unanimously

10.3 To approve Section 2, Annual Governance Statement

Approval proposed by Cllr Watkins, seconded Cllr Coats, approved unanimously

10.4 To approve amended Financial Regulations (Internet Banking)

Approval proposed Cllr Watkins, seconded Cllr Coats, approved unanimously

11. To receive update on Highnam Parish Plan Refresh, and decide on forward action

Authorisation of change to conditions of use are at point of signature. TBC have responded regarding proposed works. It is hoped that there will be a meeting with TBC next week; proposals are moving closer to deciding which contractors to approach for quotations

12. To receive and comment on Planning Applications:

1.	19/00339/FUL	Over Farm,	To vary pre-commencement conditions
2.	19/00340/FUL	Two Mile Lane	To vary pre-commencement conditions
3.	19/00386/HEG	Lassington Court	Remove hedge; making farming difficult
4.	19/00415/FUL	3 Pipers Grove, GL2 8NJ	Single storey side & rear extension
5.	19/00455/OUT	Fir Tree Bungalow, Over Bridge, GL2 8DB	Outline application for erection of 4 self build dwellings

1 & 2 : Question asked whether works were sufficient to extend planning approval

3 : Unable to identify exact location of hedge in order to comment

4 : No objection

5 : No objection

13. To receive update on NDP Review

A detailed report will be made to June meeting

14. To report on and discuss meeting with GCC regarding road safety on Oakridge

Meeting was held with GCC Highways. They will look into what measures might possibly be introduced to reduce speed of vehicles in vicinity of Recreation Park and Wetherleigh Drive (Highnam Academy) area. Suggestion was made to alleviate parking along Oakridge on match days to contact owner on land adjacent to Recreation Park with a view to using it for parking as required.

Confirmation was also given at this meeting that works to resurface B4215 approach to Highnam, Lassington Lane junction and potholes in Maidenhall was now scheduled.

15. Bank Reconciliation

<b>Bank Reconciliation April 2019</b>			
<b>Lloyds Account</b>			
Bank Balance at 31 March 2019	£35,672.39	Payments April 2019	£1,059.47
		Outstanding Cheques	£0.00
Receipts April 2019	£21,809.16	Restricted funds	£12,925.15
		<b>Available Balance</b>	<b>£43,501.81</b>
		<b>Bank Balance 30 April 2019</b>	<b>£56,422.08</b>
		<b>Petty Cash on hand</b>	<b>£4.88</b>
		<b>Total Balance</b>	<b>£56,426.96</b>

**Restricted Funds**

<b>Project Reserves</b>	£4,496.07
<b>Council Reserves</b>	£7,555.21
<b>NDP Reserves</b>	£778.81
<b>Fun Day Proceeds</b>	£95.06
	<u>£12,925.15</u>

16. Residual Items

1. Report made of overgrown tree at 81 Maidenhall
2. Request that Council contact Highways England re rubbish on A40 exposed by grass cutting
3. Report of road deterioration at Farthing Croft junction

4. Question asked about meeting held to discuss Youth Club in Highnam
5. Question asked about pedestrian crossing lights still out of order on A40/B4215 junction
6. Report made of deterioration of picnic bench in Play Park, and question whether a litter bin could be installed
7. Question asked regarding work on Lassington Reach junction
8. Question asked about ownership of Pipers Grove Wood on A40
9. Question asked regarding fence at 6 Cottage Field

Meeting closed at 8.20 pm

Next meeting : 11 June 2019 at 7.30pm in the Old School Room

Signed \_\_\_\_\_

Date \_\_\_\_\_