



Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



Minutes of a Meeting of Highnam Parish Council held in The Old School on Tuesday 9 April 2019

Present: Cllrs: M Welch, D Davies, W Badham, C Coats, K Emmerson, V Tustin Smith and Y Watkins

In Attendance: R Hicks (Clerk), and 7 member of the public

Public Forum:

Report was made that there had been no further blocking of footpaths leading from the Recreation Park, following correspondence with the Butterfly Conservation group; Reference was made to the hedge cutting at Lassington Reach to provide visibility splays; Report was made of a van entering Lassington Reach by way of exit road.

1. To receive apologies for absence

Cllr Awford – business away

2. To approve Minutes of the Meeting held on 12 March 2019

The minutes were received by the Chairman and signed as an accurate record of the meeting.

3. Members of the Council are invited to declare any interest they may have in the business set out below

None declared

4. To allow dispensations

Dispensations not required

5. To receive County Councillor's Report

Cllr Awford reported with his apology that he had nothing to add to his report to the APM

6. To receive District Councillor's Report

Cllr Davies offered no report to this meeting

7. To receive Clerks Report -

Clerk reported on correspondence received from:

Great Western Air Ambulance Charity thanking Parish Council for previously having a clothing bank, and helping to raise £100K

Mrs Karen Nicholls relating to blocking of footways close to Lassington Wood, and a subsequent letter asking Parish Council to communicate only by post in future

PWLB providing detail of outstanding debt on Gambier Parry Hall at end of March 2019 as £164,458.45

31st Gloucester(Highnam)Scouts requesting support to provide litter picking equipment to enable Scouts to achieve their World Challenge badge by litter picking in Lassington Wood and the Recreation Park this year, and subsequently carrying out an annual litter pick; cost was estimated at around £170. Support proposed by Cllr Watkins, seconded Cllr Tustin Smith, all in favour

Clerk also reported that Bellway Homes have started to carry out proposed junction work at Lassington Reach; some concern exists regarding this junction.

8. Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
14 March 2019	Mainstream Digital	DD	12	£ 39.66
21 March 2019	Postage	Petty Cash	17	£ 13.92
28 March 2019	Admin Costs	S/o	17	£ 418.82
9 April 2019	GAPTC	L000087	23	£ 530.89
9 April 2019	HCCT	L000088	19	£ 33.00
9 April 2019	M White	L000089	17	£ 60.00

Invoices approved

9. To receive any update on HCCT Legal Issues

Cllr Watkins reported that the constitution had now been formalised and HCCT can continue legally; a change to a Community Interest Company is being considered

10.1 To receive update on Highnam Parish Plan Refresh and decide on forward action

Cllr Coats reported that a meeting is being held to discuss improvements to the Dell, work to be probably done in 2020. Footpath, Environment and Recreation Park plans were discussed with TBC

at a site meeting today. TBC will draft an agreement, and provide a detailed plan of land they own; some land may belong to Highways, and it would be necessary to obtain their permission for works as well. The agreement of variation in terms for S106 monies has still not been received from TBC, and it is now 8 months since this was agreed – *Clerk to write to TBC to progress the agreement.* Question was asked regarding footpath surfaces; this is yet to be decided.

10.2 To discuss and decide on suggestion to use Doodle Poll

It was explained that this is facility to help arrange meetings; an assessment has been carried out, and an improved Email system is being trialled initially. It was decided not to progress this further at this time

11. To receive and comment on Planning Applications:

1.19/00288/TPO	Parish Room, GL2 8DG	T/TRM17 – Fell Ash tree; roots causing damage to right rear corner of Parish Hall extension
2.19/00285/FUL	Grafton House, Lassington Lane, GL2 8DH	Alter & extend by two storey front gable extension, single storey & first floor rear extension, enlarge garage, fenestration and internal alterations.

1. Support

2. No objection

12. To receive an update on NDP Review

An Inception meeting has been arranged with TBC to discuss how this will be taken forward; more details will be provided to May meeting

13. To discuss and decide on suggestion to install CCTV signage

No further information had been received on this matter; it was decided not to pursue the matter further

14. To discuss road crossing on Oakridge

Question was asked whether additional signs could be erected to reduce risk from traffic. This is a matter for PC concern, but action would need to come from Glos Highways – *Clerk to contact Highways to arrange a meeting*

15. To discuss seating in Over bus shelters

Reference was made to previous agreement to install seats in bus shelters, and question asked whether shelters at Over could also be fitted. It was agreed that this should be done. Question was also asked as to who is responsible for clearing litter from around the area of the bus shelters.

16. Bank Reconciliation

Bank Reconciliation March 2019			
Lloyds Account			
Bank Balance at 28 February 2019	£36,752.97	Payments March 2019	£1,080.58
		Outstanding Cheques	£16.50
Receipts March 2019	£0.00	Restricted funds	£13,040.15
		Available Balance	£22,620.62
		Bank Balance 31 March 2019	£35,672.39
		Petty Cash on hand	£4.88
		Total Balance	£35,677.27

Restricted Funds

Project Reserves £4,496.07

Council Reserves £7,555.21

NDP Reserves £893.81

Fun Day Proceeds £95.06

£13,040.15

17. Residual Items

1. A response to the idea of a walk through from Lassington Reach to Lassington Lane was referred to blocked drains and ditches
2. Reference was made to upcoming local elections
3. Question was asked regarding the report of £150m spend on Worcestershire Highways

4. A new fence at the rear of Cottage Field was reported; this is being checked with TBC

Meeting closed at 8.25pm

Next meeting : 14 May 2019 at 7.30pm in the Old School Room

Signed_____

Date_____