



Lassington Oak

# Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

To: Councillors: M Welch, D Davies, Y Watkins, C Coats, V Tustin Smith, W Badham

**You are hereby summoned to attend a meeting of Highnam Parish Council  
to be held in The Old School on Tuesday 9 April 2019 at 7.30 pm.**

Richard Hicks  
Clerk/RFO  
3 April 2019

## AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public.

1. To receive apologies and reasons for absence
2. To approve Minutes of the Meeting held on 12 March 2019
3. Members of the Council to declare any interest they may have in the business set out below
4. To allow Dispensations Requested
5. To receive County Councillor's Report
6. To receive District Councillor's Report
7. To receive Clerk's Report and correspondence
8. Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
14 March 2019	Mainstream Digital	DD	12	£ 39.66
21 March 2019	Postage	Petty Cash	17	£ 13.92
28 March 2019	Admin Costs	S/o	17	£ 418.82
9 April 2019	GAPTC	L000087	23	£ 530.89
9 April 2019	HCCT	L000088	19	£ 33.00
9 April 2019	M White	L000089	17	£ 60.00

9. To receive any update on HCCT Legal Issues
- 10.1 To receive update on Highnam Parish Plan Refresh, and decide on forward action
- 10.2 To discuss and decide on suggestion to use Doodle Poll
11. To receive and comment on Planning Applications:

19/00288/TPO	Parish Room, GL2 8DG	T/TRM17 – Fell Ash tree; roots causing damage to right rear corner of Parish Hall extension
19/00285/FUL	Grafton House, Lassington Lane, GL2 8DH	Alter & extend by two storey front gable extension, single storey & first floor rear extension, enlarge garage, fenestration and internal alterations.

12. To receive update on NDP Review
13. To receive update on suggestion to install CCTV signage
14. To discuss road crossing on Oakridge
15. To discuss seating in Over bus shelters
16. Bank Reconciliation

Bank Reconciliation March 2019			
Lloyds Account			
Bank Balance at 28 February 2019	£36,752.97	Payments March 2019	£1,080.58
		Outstanding Cheques	£16.50
Receipts March 2019	£0.00	Restricted funds	£13,040.15
		<b>Available Balance</b>	<b>£22,620.62</b>
		<b>Bank Balance 31 March 2019</b>	<b>£35,672.39</b>
		<b>Petty Cash on hand</b>	<b>£4.88</b>
		<b>Total Balance</b>	<b>£35,677.27</b>

## Restricted Funds

<b>Project Reserves</b>	£4,496.07
<b>Council Reserves</b>	£7,555.21
<b>NDP Reserves</b>	£893.81
<b>Fun Day Proceeds</b>	<u>£95.06</u>
	<u>£13,040.15</u>

17. Residual Items

Next Meeting : 14 May 2019 at 7.30pm in the Old School