



Lassington Oak

Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



Minutes of a Meeting of Highnam Parish Council held in The Old School on Tuesday 12 March 2019

Present: Cllrs: M Welch, D Davies, W Badham, C Coats, Y Watkins and V Tustin Smith

In Attendance: R Hicks (Clerk), Cllr P Awford, and 5 member of the public

Public Forum:

Q was asked regarding the provision of Litter/Dog Poo bins at Lassington Reach; It was reported that a lot of this years daffodil planting had come up blind – *Clerk to contact supplier*; comment was made that a track behind one of the butterfly conservation areas has been blocked by ?hedge type cuttings.

1. To receive apologies for absence

None

2. To coopt new Councillor

Mr Kevin Emmerson had declared an interest in joining the Parish Council; a resume had been previously circulated to all Councillors. It was proposed Cllr Coats, seconded Cllr Welch that Mr Emmerson be invited to join Council

3. To approve Minutes of the Meeting held on 12 February 2019

The minutes were received by the Chairman and signed as an accurate record of the meeting.

4. Members of the Council are invited to declare any interest they may have in the business set out below

None declared

5. To allow dispensations

Dispensations not required

6. To receive County Councillor's Report

Cllr Awford reported that £150m has been invested in Worcestershire Highways. Glos CC members have had their personal budgets increased by £5k, and some of his budget would be directed to Highnam. Various increases in spend were agreed in the Glos CC budget, including Rural Broadband

7. To receive District Councillor's Report

Cllr Davies offered apologies for his previous absences, and reported on his recent fall in the village, where he was quickly well supported by residents, who cared for him whilst waiting for the emergency services. He reported to the meeting that he would be standing down as District Councillor this year, when members of Council offered their thanks for his long service to Highnam as DC

8. To receive Clerks Report -

Clerk reported on a meeting with Glos Highways over issues in Highnam. The meeting was constructive and some actions were agreed; others were considered to be of lower priority. He reported on a complaint received that the construction vehicles working on Lassington Lane resurfacing had badly damaged the grass verge adjacent to Lassington Grove. He reported that Litter/Dog Poo bins at Lassington Reach will be provided when building work has been completed. He also read a letter from TBC responding to Council concerns over a TBC challenge related to Land Supply referred to in the Oakridge decision. The letter assured that the challenge was specific to Land Supply, and will not revisit the appeal decision. Some concern was expressed by Councillors who hope that this proves to be the case.

9.1 Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
14 February 2019	Mainstream Digital	DD	12	£ 2.29
28 February 2019	Admin Costs	S/o	17	£ 418.82
12 March 2019	Estcourt Planning	L000085	31	£ 427.60
12 March 2019	HCCT	L000086	19	£ 16.50

Invoices approved

9.2 To approve appointment of GAPTC Auditor for Internal Audit

Approval proposed Cllr Watkins, seconded Cllr Coats, all in favour

9.3 To approve and adopt updated Financial Regulations dated March 2019

These regulations had been circulated to Councillors prior to the meeting; acceptance proposed Cllr

Coats, seconded Cllr Tustin Smith, all in favour

10. To receive any update on HCCT Legal Issues

Cllr Watkins reported that nothing had yet been heard from Charities Commission

11. To receive update on Highnam Parish Plan Refresh and decide on forward action

Cllr Coats reported that a lot has been going on, and they were almost ready to start putting out for tender on the village footpath; it is hoped this will be done by end of March, and work to start as soon as possible after acceptance of quotation. An agreement for the transfer of monies is being set up with TBC, but the update of S106 conditions is still awaited.

12. To receive and comment on Planning Applications:

1.	19/00208/FUL	6 Poppy Field, GL2 8LU	Erection of single storey front and side extension linked to garage
2.	18/01265/FUL (amended)	Justaway, Lassington Lane, GL2 8DH	Erection of detached garage and car port with gym over (amended)
3.	18/01148/FUL	Land at Two Mile Lane	Proposed Change of use of 3.46 acres of agricultural land to a mixed use, with erection of equestrian barn, stabling, tack room, wash area and storage with a 20m X 60m manage for private use

1. Comment was made that part of this extension would be in front of the existing building line

2. Clarification of materials had been provided; no objection

3. Comment that some form of track would seem necessary to gain access to equestrian area

13. To receive an update on NDP Review

A meeting is being arranged with TBC to start the revision process, and funding is being sought

14. To discuss and decide on suggestion to install CCTV signage

No information had yet been received on the detail of the suggested signs; it was agreed that if none had been provided by next meeting, a vote should be taken on this idea

Comment was made that a pick-up had been spotted watching Lassington Lane; details had been passed to Police

15. Bank Reconciliation

Bank Reconciliation February 2019			
Lloyds Account			
Bank Balance at 31 January 2019	£37,369.08	Payments February 2019	£616.11
		Outstanding Cheques	£194.50
Receipts February 2019	£0.00	Restricted funds	£13,040.15
		Available Balance	£23,537.12
		Bank Balance 28 February 2019	£36,752.97
		Petty Cash on hand	£18.80
		Total Balance	£36,771.77

Restricted Funds

Project Reserves	£4,496.07
Council Reserves	£7,555.21
NDP Reserves	£893.81
Fun Day Proceeds	£95.06
	<u>£13,040.15</u>

16. Residual Items

1. Q was asked regarding the suggestion of CCTV was asked

2. Whilst happy that Lassington Lane resurfacing had been carried out, concern was expressed that flooding would still occur due to blocked drains and ditches

3. Report was made that ponding was already occurring in Lassington Lane, and that a response was awaited to a report of a blocked culvert

Meeting closed at 8.11pm

Next meeting : 9 April 2019 at 7.30pm in the Old School Room

Signed_____

Date_____