



Lassington Oak

# Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



## Minutes of a Meeting of Highnam Parish Council held in The Old School on Tuesday 8 January 2019

**Present:** Cllrs: M Welch, B Badham, C Coats and V Tustin Smith

**In Attendance:** R Hicks (Clerk), Cllr Awford, M Hutchings(part-time) and 13member of the public

### Presentation by Mr M Hutchings GRCC on Housing Needs Survey

Mr Hutchings informed the meeting that there had been a 30% response to the survey, considered to be quite good for a village the size of Highnam. He asked whether it would be possible to put the report on the web site. Key points from the survey were that a need was identified for 12 affordable homes, 23 affordable rental homes and 18 shared ownership homes in the Parish. The average price of houses sold in the Parish to August 2018 was £308K, average rental costs were from £450 - £700 pcm. Income in Tewkesbury Borough to 2015 was £23,458 net. Question was the split on affordable homes known; there 6 for rent( although none were on the housing register) and 6 for shared ownership. Question asked whether survey identified numbers looking for an alternative type of housing was answered positively.

### Public Forum:

Question and complaint was made that a grass area in Farthing Croft was being used for football, causing distress to other occupants; this had been reported to TBC, Case No.33266822. Comment made that Parish Council was to be congratulated for its major success in achieving the rejection of the Oakridge appeal; in particular Cllr Coats and others in support for the time, effort and funds applied. This was agreed by other members present. Also to be congratulated was Cllr Davies who gained support at TBC to have the Planning Officers' recommendation of approval for this development overturned, leading to the appeal. Question was asked about Over Farm activities, not on agenda; this would be referred to later. Also, two residents have been clearing cycle path; Council should write to thank them – **Clerk to action**. It was reported that a road sign had been turned to face wrong way on B4215; Reference was made to increased crime in village, with a request for increased police presence; it was reported that street lighting at Lassington Reach was on during the day and off at night in some areas – **Clerk to contact Bellway**. Reference was made to the layby at Recreation Park being closed to public use, whilst Complete Utilities/Digiclear are installing cabling.

1. To receive apologies for absence

Cllr Davies – family business

2. To approve Minutes of the Meeting held on 13 November 2018

The minutes were received by the Chairman and signed as an accurate record of the meeting.

3. Members of the Council are invited to declare any interest they may have in the business set out below

None declared

4. To allow dispensations

Dispensations not required

5. To receive County Councillor's Report

Cllr Awford reported that a meeting had been held with Gloucester Highways, where the new officer had been introduced, Craig Freeman. Severn Trent had been asked to review its plans for road closures to install a new water main. Reports had been received that reinstatement of cabling work in Highnam was poor; this is being done by a Maisemore company, Complete Utilities in conjunction with Gigiclear (this was supported by Cllr Coats). In Cllr Davies absence, Cllr Awford referred to Borough matters, reiterating the credit to Highnam PC relating to Oakridge; he also said that the appeal report exposed a big problem with TBC planning regarding an insufficient land supply, having been shown to be only 3.99 years rather than the necessary 5 year minimum. He is chasing Glos. Highways to bring about a visit to discuss matters identified for necessary action.

6. To receive District Councillor's Report

In Cllr Davies absence there was no report.

7. To receive Clerks Report -

Clerk reported that information on B4215 road closures would be reported later; stiles between Lassington Lane and Mary Grove open space had been vandalised, with rails having been cut out; Cllr Badham reported that he had been in touch with Footpaths Officer at Glos.CC on this matter; a complete Snow Management file was available in Parish Office should anyone wish to see it; Cllr Coats

asked whether it might be possible to produce a brief synopsis detailing main actions ; a potential new Councillor has made contact. This will be reported on when more information is available; as referred to by Cllr Awford, efforts are being made to bring about an early meeting with Glos. Highways to discuss Highways matters, and agree a program of work.

8. Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
14 November 2018	Mainstream Digital	DD	12	£ 0.13
28 November 2018	Admin Costs	S/o	17	£ 418.82
13 December 2018	GAPTC	L000075	16	£ 95.00
14 December 2019	Mainstream Digital	DD	12	£ 39.79
15 December 2018	HCCT	L000076	19	£ 15.00
15 December 2018	C Coats (Biz)	L000077	4	£ 24.00
15 December 2018	One Man Went to Mow	L000078	4	£ 169.00
19 December 2018	P Rossiter	L000079	31	£ 315.00
28 December 2018	Admin Costs	S/o	17	£ 418.82

Invoices approved

9. To receive any update on HCCT Legal Issues

In Cllr Watkins absence, Chairman, as HCCT Trustee reported that documents had now been signed and this matter was at last making progress

10.1 To receive update on Highnam Parish Plan Refresh

Plan is still to bring proposals to February meeting. Question was asked whether plans for footpath might include a path from Lassington Lane corner to meet existing path, forward of 1 and 3 Maidenhall.

10.2 To confirm spending increase to £750 relating to S106 conditions rewrite

This had already been confirmed as acceptable by Councillors, but needed to be on record, all in favour

11.1 To receive and comment on Planning Applications:

18/01148/FUL		Land at Two Mile Lane	Change of use of land from agricultural to equestrian use, together with erection of barn and construction of menage area
18/01265/FUL		Justaway, Lassington Lane, GL2 8DH	Erection of detached garage and car port with gym over
18/01255/FUL		2 Gordon Close, GL2 8LL	Erection of single storey rear extension

There are no basic objections to these applications, but question had been asked about access on 18/01148/FUL, and regarding materials to be used on 18/01265/FUL

11.2 To receive information related to appeal against refusal of development on land south of Oakridge (16/00486/FUL)

To confirm, both the Inspector and Minister refused the appeal. It was considered that the result justified the Parish Council expenditure on this matter. The report pointed to significant factors being the breaching of Oakridge, the NDP and Landscaping and setting; Cohesion was not considered significant. At a subsequent meeting with Rees Keene, it was confirmed that they intend no further action on this matter in the foreseeable future. We had previously been advised in November 2018 by TBC Planning that the application for a Certificate of Continuance for activities at Over Farm had been withdrawn.

12. To receive an update on NDP Review

A review is necessary to ensure that Parish Council have some control, in the event of any future planning applications. Under new rules, engagement with the Examiner will be possible before the NDP goes forward for approval.

13. B4215 Road Closure

We have been advised that road closures are on hold whilst a review of plans for the installation of a new water main are investigated. It has been established that a press notice brought to the meeting is associated with this installation, and will come into the review currently being carried out. There will **BE NO ROAD CLOSURES** before the review is completed.

14. To discuss Oakridge Parking

An issue was raised concerning the nuisance caused by vehicles parked on Oakridge in the vicinity of Recreation Park, by residents at football matches, Play Park, Allotments and dog walkers. This will be discussed with Glos. Highways. Also question was asked whether there was permission for lay-by to be closed for works by Complete Utilities.- *Clerk to enquire*

15. Bank Reconciliation

**Bank Reconciliation October 2018**

<b>Lloyds Account</b>			
Bank Balance at 1 October 2018	£51,746.13	Payments October 2018	£1,301.91
		Outstanding Cheques	£0.00
Receipts October 2018	£1.00	Restricted funds	£13,040.15
		<b>Available Balance</b>	<b>£37,428.83</b>
		<b>Bank Balance 30 October 2018</b>	<b>£50,444.22</b>
		<b>Petty Cash on hand</b>	<b>£25.76</b>
		<b>Total Balance</b>	<b>£50,468.98</b>

**Restricted Funds**

<b>Project Reserves</b>	£4,496.07
<b>Council Reserves</b>	£7,555.21
<b>NDP Reserves</b>	£893.81
<b>Fun Day Proceeds</b>	£95.06
	<u>£13,040.15</u>

<b>Bank Reconciliation November 2018</b>			
<b>Lloyds Account</b>			
Bank Balance at 1 November 2018	£50,360.46	Payments November 2018	£824.95
		Outstanding Cheques	£85.00
Receipts November 2018	£0.00	Restricted funds	£13,040.15
		<b>Available Balance</b>	<b>£36,512.92</b>
		<b>Bank Balance 31 November 2018</b>	<b>£49,619.27</b>
		<b>Petty Cash on hand</b>	<b>£18.80</b>
		<b>Total Balance</b>	<b>£50,468.98</b>

**Restricted Funds**

<b>Project Reserves</b>	£4,496.07
<b>Council Reserves</b>	£7,555.21
<b>NDP Reserves</b>	£893.81
<b>Fun Day Proceeds</b>	£95.06
	<u>£13,040.15</u>

16. **Residual Items**

1. A meeting with Over Farm established that Oakridge and Solar Farm are on hold, new Farm Shop will be scaled back, Certificate of Continuance has been withdrawn, range of activities are being reconsidered, with a promise to maintain an open dialogue with Parish Council
2. Matter of visibility for road users at Lassington Reach was raised
3. It was suggested that fly tipping is on the increase
4. Suggested that Police Crime Prevention Officer be invited to a Council meeting

Meeting closed at 8.42pm

Next meeting : 12 February 2019 at 7.30pm in the Old School Room

Signed \_\_\_\_\_

Date \_\_\_\_\_

