



# Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



## Minutes of a Meeting of Highnam Parish Council held in The Old School on Tuesday 9 October 2018

Present: Cllrs: M Welch, B Badham, D Davies, V Tustin Smith and Y Watkins

In Attendance: R Hicks (Clerk), Cllr Awford and 7 members of the public

Public Forum:

A variety of comments were made regarding the GRCC Housing Needs Survey; Q was asked whether it was known how many of affordable homes at Lassington Reach had gone to people with a Highnam connection; picnic benches in Mary Grove open space have been painted, will others be done?; Q was asked regarding potential planning application in Two Mile Lane for equestrian use

1. To receive apologies for absence  
Cllr Coats - holiday
2. To approve Minutes of the Meeting held on 11 September 2018  
The minutes were received by the Chairman and signed as an accurate record of the meeting.
3. Members of the Council are invited to declare any interest they may have in the business set out below  
None
4. To allow dispensations  
None requested or required
5. To receive County Councillor's Report  
Cllr Awford reported that the main contract for Gloucestershire Highways had gone to Ringway from 2019. He mentioned A48 night time closures in October for road repairs. Also reported was the TBC Local Plan which is now out for consultation; the JCS review is next for discussion, but currently there is no further housing projected for Highnam.
6. To receive District Councillor's Report  
Cllr Davies also referred to the TBC Local Plan, suggesting that the easiest way to access it on TBC web site was by checking the Council meeting of 26 September for the link; he also passed a copy of the Plan to Clerk, which is available in Parish Office for viewing.
7. To receive Clerks Report -  
Clerk reported that complaints had been received of an increasing number of instances of dog fouling in the village
8. Finance - to approve invoices for payment

| Lloyds Bank a/c   |                     |         | Power | Amount   |
|-------------------|---------------------|---------|-------|----------|
| 11 September 2018 | PKF Littlejohn      | L000065 | 16    | £ 240.00 |
| 11 September 2018 | Loop Scorpio        | L000066 | 12    | £ 64.50  |
| 14 September 2018 | Mainstream Digital  | DD      | 12    | £ 39.81  |
| 24 September 2018 | One Man Went to Mow | L000067 | 4     | £ 279.50 |
| 28 September 2018 | Admin Costs         | S/o     | 17    | £ 631.78 |
| 9 October 2018    | One Man Went to Mow | L000068 | 4     | £ 448.50 |
| 9 October 2018    | HCCT                | L000069 | 19    | £ 70.00  |

9. To receive any update on HCCT Legal Issues  
Still waiting for response from Charities Commission
10. To discuss Highnam Parish Plan Refresh  
Volunteers have been meeting to discuss ideas, and gather projected costs, before arranging for projects to be put out to tender
- 11.1 To receive and comment on Planning Applications:

|              |  |                                      |                    |
|--------------|--|--------------------------------------|--------------------|
| 18/00963/TPO |  | Parish Hall, Newent Road,<br>GL2 8DG | Various Tree Works |
|--------------|--|--------------------------------------|--------------------|

There were no objections to the above application which is for essential tree works

- 11.2 To receive information related to appeal against refusal of development on land south of Oakridge (16/00486/FUL)

A timetable has been provided to show that a decision by Secretary of State for Housing, Communities and Local Government is expected by 4 January 2019

12. NDP Review

The Councils' Planning Group have decided to delay further work on a review until early 2019, to allow TBC Local Plan, GRCC Housing Needs Survey and decision on Oakridge Appeal to be considered

13. To discuss Over Farm activities

A response is awaited from TBC.

14. To Appoint Parish Footpath Warden

Cllr Badham has previously been involved as a Footpath Champion, and as he is a keen walker, reporting problems as he finds them, it was suggested that he take on the role of Parish Footpath Warden; proposed by Cllr Watkins, seconded Cllr Tustin Smith, all in favour.

15. To discuss and decide on Allotment Association request for additional shed

Clerk explained request for additional storage purposes; it was agreed by all that this could be approved.

16. To discuss Lassington Lane Hedge

A request had been received that Parish Council support a private arrangement between Bellway Homes and residents of Lassington Lane that the hedge on the southern side of the exit from Lassington Reach be allowed to grow up to approximately 4.5m height. This was agreed and Council will write to Bellway advising them of this decision.

17. Bank Reconciliation

| <b>Bank Reconciliation September 2018</b> |            |                                  |                   |
|---|------------|----------------------------------|-------------------|
| <b>Lloyds Account</b>                     |            |                                  |                   |
| Bank Balance at 1 September 2018          | £33,421.98 | Payments September 2018          | £1,044.07         |
|   |            | Outstanding Cheques              | £448.00           |
| Receipts September 2018                   | £20,000.00 | Restricted funds                 | £13,040.15        |
|   |            | <b>Available Balance</b>         | <b>£38,409.09</b> |
|   |            | <b>Bank Balance 31 July 2018</b> | <b>£51,872.48</b> |
|   |            | <b>Petty Cash on hand</b>        | <b>£24.76</b>     |
|   |            | <b>Total Balance</b>             | <b>£51,897.24</b> |

**Restricted Funds**

**Project Reserves** £4,496.07

**Council Reserves** £7,555.21

**NDP Reserves** £893.81

**Fun Day Proceeds** £95.06

18. Residual Items

1. HCCT finances were reported as in good shape, despite last years expenditure exceeding income
2. A request was made for a discussion at the November meeting for seats to be provided in all bus shelters mainly for the use of senior citizens; this will be added to agenda for the next meeting
3. Details of various pothole problems will be reported to Clerk

Meeting closed at 8.05pm

Next meeting : 13 November 2018 at 7.30pm in the Old School Room

Signed \_\_\_\_\_

Date \_\_\_\_\_

