



Lassington Oak

Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

To: Councillors: M Welch, D Davies, Y Watkins, C Coats, V Tustin Smith, W Badham

You are hereby summoned to attend a meeting of Highnam Parish Council to be held in The Old School on Tuesday 11 September 2018 at 7.30 pm.

Richard Hicks
Clerk/RFO
5 September 2018

AGENDA

Presentation on GRCC Housing Needs Survey by Martin Hutchins – Rural Housing Enabler

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public.

1. To receive apologies and reasons for absence
2. To approve Minutes of the Meeting held on 10 July 2018
3. Members of the Council to declare any interest they may have in the business set out below
4. To allow Dispensations Received
5. To receive County Councillor's Report
6. To receive District Councillor's Report
7. To receive Clerk's Report and correspondence
- 8.1 Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
16 July 2018	Mainstream Digital	DD	12	£ 0.94
16 July 2018	Proactive	L000055	16	£ 136.73
23 July 2018	R D Hicks (Laptop)	L000056	16	£ 259.97
28 July 2018	Admin Costs	S/o	17	£ 376.23
01 August 2018	HCCT	L000057	19	£ 15.00
01 August 2018	Wyebone Ltd	L000058	4	£ 253.01
01 August 2018	TBC	L000059	4	£ 158.40
01 August 2018	Estcourt Planning	L000060	31	£ 480.00
14 August 2018	Mainstream Digital	DD	12	£ 1.85
21 August 2018	One Man Went to Mow	L000061	4	£ 104.00
21 August 2018	West Glos Association	L000062	26	£ 100.00
21 August 2018	SBS Backups	L000063	16	£ 50.00
28 August 2018	Admin Costs	S/o	17	£ 376.23
11 September 2018	One Man Went to Mow	L000064	4	£ 104.00

- 8.2 To discuss and decide Clerks Pay Scale
9. To receive any update on HCCT Legal Issues
10. To discuss Highnam Parish Plan Refresh
- 11.1 To receive and comment on Planning Applications:

18/00636/FUL		Timberyard, Two Mile Lane, GL2 8DW	Variation of planning permission 16/00464/APP to change approved plans
18/00642/FUL		47 Maidenhall, GL2 8DJ	Erection of two storey front,side and rear and single storey front and rear extensions
18/00710/FUL		2 Stoney Field, GL2 8LL	Erection of single storey and two storey rear extension
18/00721/FUL		7 Park Brake, GL2 8EJ	Single storey rear extension
18/00643/FUL		Smiths Cottage Barn, Two Mile Lane, GL2 8	Erection of front porch,demolition of existing shed and erection of detached car port
18/00792/FUL		10 Little Lancarridge, GL2 8EN	Erection of single storey lean-to canopy to side elevation
18/00898/FUL		58 Maidenhall, GL2 8DL	Erection of single storey rear extension

- 11.2 To receive information related to application for development on land south of Oakridge
(16/00486/FUL)
12. To discuss NDP Review

13. To discuss Over Farm Activities (17/01291/CLE)

14. Bank Reconciliation

Bank Reconciliation July 2018			
Lloyds Account			
Bank Balance at 1 July 2018	£36,660.62	Payments July 2018	£1,886.94
		Outstanding Cheques	£167.00
Receipts July 2018	£2,241.22	Restricted funds	£13,040.15
		Available Balance	£21,516.04
		Bank Balance 31 July 2018	£34,698.43
		Petty Cash on hand	£24.76
		Total Balance	£34,723.19

Restricted Funds

Project Reserves £4,496.07

Council Reserves £7,555.21

NDP Reserves £893.81

Fun Day Proceeds £95.06

£13,040.15

Bank Reconciliation August 2018			
Lloyds Account			
Bank Balance at 1 August 2018	£34,623.18	Payments August 2018	£1,276.45
		Outstanding Cheques	£689.01
Receipts August 2018	£0.00	Restricted funds	£13,040.15
		Available Balance	£19,717.58
		Bank Balance 31 July 2018	£33,421.98
		Petty Cash on hand	£24.76
		Total Balance	£33,446.74

Restricted Funds

Project Reserves £4,496.07

Council Reserves £7,555.21

NDP Reserves £893.81

Fun Day Proceeds £95.06

£13,040.15

15. Residual Items

Next Meeting : 9 October 2018 at 7.30pm in the Old School