



Lassington Oak

# Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

To: Councillors: M Welch, D Davies, Y Watkins, M Moir, C Coats,  
V Tustin Smith, K Ashby, W Badham

**You are hereby summoned to attend a meeting of Highnam Parish Council  
to be held in The Old School on Tuesday 10 July 2018 at 7.30 pm.**

Richard Hicks  
Clerk/RFO  
4 July 2018

## AGENDA

Public Forum: a maximum of 15 minutes will be allowed for questions and comments from members of the public.

1. To receive apologies and reasons for absence
2. To approve Minutes of the Meeting held on 12 June 2018
3. Members of the Council to declare any interest they may have in the business set out below
4. To allow Dispensations Received
5. To receive County Councillor's Report
6. To receive District Councillor's Report
7. To receive Clerk's Report and correspondence
- 8.1 Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
13 June 2018	Came & Company	L000051	32	£ 549.59
14 June 2018	Mainstream Digital	DD	12	£ 41.81
28 June 2018	Admin Costs	S/o	17	£ 376.23
29 June 2018	PWLB	DD	14	£ 10524.63
10 July 2018	Glebe Gardening	L000052	4	£ 167.00
10 July 2018	One Man Went To Mow	L000053	4	£ 400.00
10 July 2018	HCCT	L000054	19	£ 15.00

9. To receive any update on HCCT Legal Issues
10. To discuss Highnam Parish Plan Refresh
- 11.1 To receive and comment on Planning Applications:

18/00643/FUL		Smith Cottage Barn, Two Mile Lane, GL2 8DW	Erection of front porch, demolition of shed and erection of detached car port
18/00656/FUL		64 Maidenhall, GL2 8DL	Erection of two storey side and rear extension, 1.5 storey rear extension and altered access

- 11.2 To receive information related to application for development on land south of Oakridge  
(16/00486/FUL)
12. To discuss NDP Review
13. To discuss NHW Coordinator Retirement
14. To discuss Over Farm Activities (17/01291/CLE)
15. Bank Reconciliation

Bank Reconciliation June 2018			
Lloyds Account			
Bank Balance at 1 June 2018	£52,608.94	Payments May 2018	£18,264.79
		Outstanding Cheques	£1,004.79
Receipts May 2018	£2,241.22	Restricted funds	£13,040.15
		<b>Available Balance</b>	<b>£35,680.59</b>
		<b>Bank Balance 30 June 2018</b>	<b>£36,660.62</b>
		<b>Petty Cash on hand</b>	<b>£24.76</b>
		<b>Total Balance</b>	<b>£36,685.38</b>

**Restricted Funds**

<b>Project Reserves</b>	£4,496.07
<b>Council Reserves</b>	£7,555.21
<b>NDP Reserves</b>	£893.81
<b>Fun Day Proceeds</b>	<u>£95.06</u>
	<u>£13,040.15</u>

16. Residual Items

Next Meeting : 11 September 2018 at 7.30pm in the Old School