



Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



Minutes of a Meeting of Highnam Parish Council **held in The Old School on Tuesday 12 June 2018**

Present: Cllrs: M Welch, K Ashby, B Badham, C Coats, M Moir, V Tustin Smith and Y Watkins

In Attendance: R Hicks (Clerk), and 3 members of the public

Public Forum:

Comment was made regarding the safety of the Lassington Reach junction with Lassington Lane, and poor visibility due to the hedge on the approach to Lassington Reach from B4215; congratulations were offered to all involved in the Oakridge Appeal; comment was made again regarding poor grass cutting performance by TBC this year

1. To receive apologies for absence
Cllr Davies- TBC meeting; Cllr Awford – TBC meeting
2. To approve Minutes of the Meeting held on 9 May 2018
The minutes were received by the Chairman and signed as an accurate record of the meeting.
3. Members of the Council are invited to declare any interest they may have in the business set out below
Cllr Coats ref. 12.1; making a personal objection
4. To allow dispensations
None requested
5. To receive County Councillor's Report
Cllr Awford at a meeting at TBC; no report was available
6. To receive District Councillor's Report
Cllr Davies at a meeting at TBC; no report was available
7. To receive Clerks Report -
Clerk had nothing to add to matters already reported to Councillors
- 8.1 Finance - to approve invoices for payment

| Lloyds Bank a/c | | | Power | Amount |
|-----------------|-------------------------|------------|-------|------------|
| 10 May 2018 | C Coats | L000034 | 31 | £ 229.42 |
| 10 May 2018 | Illman Young | L000035 | 31 | £ 1,521.24 |
| 14 May 2018 | Mainstream Digital | DD | 12 | £ 0.89 |
| 21 May 2018 | One Man Went To Mow | L000036 | 4 | £ 400.00 |
| 21 May 2018 | G Davies | L000037 | 16 | £ 25.75 |
| 21 May 2018 | C Coats | L000038 | 31 | £ 30.00 |
| 21 May 2018 | P Rossiter | L000039 | 10 | £ 708.47 |
| 21 May 2018 | R Heigham | L000040 | 10 | £ 810.00 |
| 21 May 2018 | T Talbot | L000041 | 16 | £ 144.99 |
| 28 May 2018 | Admin Costs | S/o | 17 | £ 376.23 |
| 30 May 2018 | Postage | Petty Cash | 13 | £ 17.08 |
| 12 June 2018 | Estcourt Planning | L000042 | 31 | £ 1031.20 |
| 12 June 2018 | GRCC | L000043 | 16 | £ 60.00 |
| 12 June 2018 | GAPTC | L000044 | 16 | £ 215.20 |
| 12 June 2018 | Moss Naylor Young | L000045 | 31 | £ 2130.85 |
| 12 June 2018 | P Rossiter | L000046 | 10 | £ 551.53 |
| 12 June 2018 | Illman Young | L000047 | 31 | £ 1858.56 |
| 12 June 2018 | HCCT | L000048 | 19 | £ 26.00 |
| 12 June 2018 | Parish Council Websites | L000049 | 16 | £ 180.00 |

Approved unanimously

- 8.2 To discuss and approve Insurance Renewal quotation

Details had been provided to Council of a three deal with a premium of £499.59, an increase of less than £7 over last year, with an increase in cover for property; approval proposed by Cllr Coats, seconded Cllr Moir, approved unanimously

9. To discuss HCCT Legal Issues

No further progress to report

10. To update Highnam Parish Plan Refresh progress

Arrangements are being made for a meeting with Bellway Homes to broaden the conditions for the use of S106 monies; regular meetings are being held to progress the Plan, with Cllr Ashby having taken over the role previously carried out by Cllr Talbot. The Open Evening to discuss a new Youth Club had only a few attendees, but it is hoped to start a new Club in September

11. To receive update on Communications

Cllr Watkins has taken on role of Editor, created by resignation of Cllr Talbot; comments are being made on Facebook regarding Council matters, but attendance is not being made at Council meetings to raise matters; response will not be made through social media.

12.1 To receive and comment on Planning Applications:

| | | | |
|--------------|-------------------|-------------------------|---|
| 18/00421/FUL | Mr/Mrs T Fletcher | 4 Stoney Field, GL2 8LY | Replacement of existing single storey rear extension by two storey rear extension |
|--------------|-------------------|-------------------------|---|

A comment is to be made that Council considered the extension to be disproportionately large for the plot, and not in keeping with the original design intent of Highnam

12.2 To receive information related to application for development on land south of Oakridge (16/00486/FUL)

Appeals enquiry is now complete, and decision is now awaited; Council believe that no more could have been done. Council thanked Cllr Coats for his time, effort, expertise and dedication to the appeal, without which representation may not have been made.

13. To discuss Over Farm activities

TBC are to be contacted to establish whether anything is happening on this matter, and whether any restrictions can be implemented until matters are resolved; it was noted that there had been no inflatable theme park at half term

14. Bank Reconciliation

| Bank Reconciliation May 2018 | | | |
|-------------------------------------|------------|---------------------------------|-------------------|
| Lloyds Account | | | |
| Bank Balance at 1 May 2018 | £56,065.68 | Payments May 2018 | £3,381.49 |
| | | Outstanding Cheques | £1,018.99 |
| Receipts May 2018 | £20,000.00 | Restricted funds | £13,040.15 |
| | | Available Balance | £38,649.81 |
| | | Bank Balance 31 May 2018 | £52,684.19 |
| | | Petty Cash on hand | £24.76 |
| | | Total Balance | £52,708.95 |

Restricted Funds

| | |
|-------------------------|-------------------|
| Project Reserves | £4,496.07 |
| Council Reserves | £7,555.21 |
| NDP Reserves | £893.81 |
| Fun Day Proceeds | £95.06 |
| | £13,040.15 |

15. Residual Items

1. A STOP/LOOK has been produced for junction at Lassington Reach
2. Request made for a Dog Poo bin for Lassington Reach
3. Comment that we need to update web site Privacy statement in light of GDPR
4. Comment made that hedge by Old School is obscuring Pelican lights, hedge on footpath between Williams Orchard and Popes Meade needs attention
5. Question asked regarding responsibility for pond on Lassington Reach
6. Question asked regarding area on Bellway site plan identified as village green
7. Question asked regarding covered dog bin on Oakridge
8. Question asked regarding status of dual carriageway entrance to Lassington Reach
9. Kissing gate at Lassington Wood reported as broken
10. Question asked regarding encroachment of fences onto amenity land

Meeting closed at 8.02pm

Next meeting : 10 July 2018 at 7.30pm in the Old School Room

Signed _____

Date _____