



Lassington Oak

Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



LOTTERY FUNDED

Minutes of a Meeting of Highnam Parish Council **held in The Old School on Tuesday 10 April 2018**

Present: Cllrs: M Welch, D Davies, M Moir, C Coats, Y Watkins, T Talbot and W Badham

In Attendance: R Hicks (Clerk), Cllr. P Awford and 3 members of the public

Public Forum:

Q was asked ref. Precept, apparent overspend on budget and whether S106 monies could be used to pay off Gambier Parry Hall debt; Q was asked about Speed Initiative and use of ISAs (Intelligent Speed Adaptor), and asking for Parish Council to support their use with aim that they might be required by law.

1. **To receive apologies for absence**
V Tustin Smith and K Ashby-holiday
2. **To approve Minutes of the Meeting held on 13 March 2018**
The minutes were received by the Chairman and signed as an accurate record of the meeting.
3. **Members of the Council are invited to declare any interest they may have in the business set out below**
None declared
4. **To allow dispensations**
None requested
5. **To receive County Councillor's Report**
Cllr Awford reported that following a report of 'puddling' close to Pipers Grove bus shelter, a site visit had taken place with Glos Highways and Cllr Davies, and asked if a photo could be provided to help identify exact spot – *Clerk offered to provide when sufficient rainfall allowed*; agreement had been given to repair some potholes in Lassington Lane, Two Mile Lane as well; Highways England would be approached for some funding, following extra use caused by traffic light problems; referred to needing to coordinate local authorities in cleaning and sweeping gutters on Newent Road
6. **To receive District Councillor's Report**
Cllr Davies referred to the site visit reported above, and referred to CC staff being moved away from areas they know, and budgets being reduced. He also stressed that residents need to be encouraged to attend the Oakridge Appeal in May, to sign in even if not able to stay for the whole appeal hearing.
7. **To receive Clerks Report -**
Clerk reported that the Internal Audit was booked for 23 May, but was in doubt as forms had not yet been received.
8. **Finance - to approve invoices for payment**

Lloyds Bank a/c			Power	Amount
14 March 2018	Mainstream Digital	DD	12	£ 42.13
14 March 2018	Knights Professional	L000024	31	£ 1345.90
28 March 2018	Admin Costs	S/o	17	£ 376.23
9 April 2018	HCCT	L000026	19	£ 31.50
9 April 2018	Illman Young	L000027	31	£ 4,604.40
9 April 2018	GAPTC	L000028	23	£ 513.23
10 April 2018	Knights Professional	L000029	31	£ 577.20
10 April 2018	T Talbot	L000030	16	£ 31.99

9. **To discuss HCCT Legal Issues**
Awaiting Charities Commission response.
10. **To decide on Lassington Reach Pond Maintenance**
After discussion it was proposed by Cllr Coats, seconded Cllr Moir that Highnam Parish Council did not wish to take ownership of the pond, nor be responsible for its maintenance, all in favour.
11. **To discuss Highnam Parish Plan Refresh**
Thanks were given to Cllrs Coats, Talbot and Moir for the work and hours they had spent on this. The draft plan had been circulated, and approval would mean that progress can be made to getting projects under way. All proposed actions are as a response to the feedback provided by residents of Highnam. Agreement had been given for more flexibility in the use of S106 monies, but they cannot be

used to offset PC funds. Cllr Talbot proposed, Cllr Moir seconded that the Parish Plan be approved; all in favour.

12. To discuss Communications

Visits to web site have been increasing, with Development and Traffic lights receiving most hits; Parish Plan Refresh will be added

13.1 To receive and comment on Planning Applications:

There were no planning applications received this month

13.2 To receive information related to application for development on land south of Oakridge

(16/00486/FUL)

Proof of Evidence has to be submitted by 24 April 2018, and there has been liaison with TBC to ensure no contradiction or conflict between cases; there will be three representations by Parish Council at Appeal hearing. Appellant and TBC Proof of Evidence have not been received yet. A group has been formed called Highnam Community Committee, voicing local feeling over development in Highnam; they would like to work with PC against unwanted development. Discussion took place regarding access to this site over TBC land, and it was agreed to write to Chief Executive asking how TBC were going to deal with this matter. It was reported that the speed monitoring evidence can be used at the appeal, and might prove to be invaluable. Q was asked whether rotas could be organised to attend appeal.

14. To Discuss Terra Strategic Proposals

There was nothing further to be discussed on this subject until any application might be submitted.

15. To discuss Over Farm activities

Nothing further to add at this stage, but TBC to be contacted regarding any measures that might be able to be taken whilst application for continuance is being decided.

16. Bank Reconciliation – bank statement not received but to be sent out asap

Bank Reconciliation March 2018			
Lloyds Account			
Bank Balance at 1 March 2018	£45,975.46	Payments March 2018	£3,746.91
		Outstanding Cheques	£117.00
Receipts March 2018	£0.00	Restricted funds	£25,201.88
		Available Balance	£16,951.51
		Bank Balance 28 March 2018	£42,228.55
		Petty Cash on hand	£41.84
		Total Balance	£42,270.39

Restricted Funds

Project Reserves £6,812.25

Council Reserves £17,400.76

NDP Reserves £893.81

Fun Day Proceeds £95.06

£25,201.88

17. Bus Shelters

Construction due to start soon.

18. Residual Items

1. Can rotas be arranged for Appeal hearing
2. Road surface problem at Highnam Roundabout needs work by Highways England
3. Can support for ISAs be added to May agenda
4. Can information on traffic light situation be updated as soon as on web site
5. Land fill dumping above Over Farm Market; can this be brought to TBC attention

Meeting closed at 8.27pm

Next meeting : 8 May 2018 at 7.30pm in the Old School Room

Signed_____

Date _____