



Lassington Oak

Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



LOTTERY FUNDED

Minutes of a Meeting of Highnam Parish Council held in The Old School on Tuesday 13 March 2018

Present: Cllrs: M Welch, D Davies, M Moir, C Coats, K Ashby, Y Watkins, T Talbot and V Tustin Smith

In Attendance: R Hicks (Clerk), Cllr. P Awford and 20 members of the public

Public Forum:

Chairman opened meeting by making those present aware that there would be 15 minutes only (as normal) available for the public forum, and that individual speakers would be limited to 2 minutes. Scott Lawrence spoke for a lobby group opposed to Terra Strategic proposals for more houses in Highnam, requesting that they be allowed to liaise with Parish Council, would like to see an addendum to the NDP referring to future developments in Highnam and asking how Parish Council plan to deal with future housing proposals. Other comment was made that it was good to see such a large turnout at the TS presentation and referred to Countryfile piece on Land Developers. Q was asked whether PC could take over ownership of land around Oakridge, thereby controlling access to any prospective building sites.

1. To receive apologies for absence

None

2. To approve Minutes of the Meeting held on 13 February 2018

The minutes were received by the Chairman and signed as an accurate record of the meeting.

3. To Coopt Councillor

William (Bill) Badham had provided a resume to Council; Adoption proposed by Cllr Coats, seconded by Cllr Davies, all in favour. Mr Badham was invited to join Council.

4. Members of the Council are invited to declare any interest they may have in the business set out below

None declared

5. To allow dispensations

None requested

6. To receive County Councillor's Report

Cllr Awford reported that there was to be a 2.45% increase in Council Tax; Police and Crime Commissioner had received a significant budget increase; Highnam traffic lights were still out; he is now a member of the TBC Borough Plan Working Group.

7. To receive District Councillor's Report

Cllr Davies reported that Highnam lights were still causing problems, but Parish Council had been in touch with everyone including the local MP; he read from a letter received from MP, which indicated that a redesign of the lighting control system was necessary, and lead time was around 10 weeks.

8. To receive Clerks Report -

Clerk reported that a new Grounds contractor has been appointed, starting on 1 April 2018. Contract with Illman Young has been agreed and signed ref. Oakridge appeal. For information, in relation to the new General Data Protection Regulations which are currently going through Parliament, Town and Parish Councils are being advised by GAPTC and others to do nothing until the situation becomes clearer.

9. Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
14 February 2018	Mainstream Digital	DD	12	£ 1.75
28 February 2018	Admin Costs	S/o	17	£ 376.23
13 March 2018	SLCC	L000020	16	£ 100.00
13 March 2018	Glebe Gardening	L000021	4	£ 102.00
13 March 2018	Loop Scorpio	L000022	12	£ 64.50
13 March 2018	HCCT	L000023	19	£ 15.00
13 March 2018	Harry Stebbings Workshop	L000025		£ 1748.40

Proposed Cllr Coats, seconded Cllr Tustin Smith, all in favour

10. To discuss HCCT Legal Issues

Management Agreement is now signed and has been sent to Charities Commission for acceptance;

this process will take some while.

11. To discuss Highnam Parish Plan Refresh

Work is continuing on the draft of Plan. Some positive feedback has been received from Bellway Homes regarding the way that the S106 monies can be allocated, and discussions are ongoing with TBC as to how funds can be drawn down. More volunteers are still being sought for Leisure aspect of PPR

12. To discuss Communications

Efforts are ongoing to ensure that information provided by PC is coherent; a Social Media Policy had been circulated to Councillors for approval; a proposal that this Policy be adopted was made by Cllr Moir, seconded by Cllr Coats, all in favour.

13.1 To receive and comment on Planning Applications:

18/00911/FUL	Mr P Nelmes	79 Maidenhall, GL2 8DJ	Erection of front/side porch
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There were no objections to this application

13.2 To receive information related to application for development on land south of Oakridge

(16/00486/FUL)

The Appellants have submitted an amended Statement of Case, and have then submitted an update to that case outside the time limits, TBC and PC Statement of Case have also been submitted. A meeting was held with TBC to ensure that TBC and PC cases complement and not contradict each other; Full detailed Proof of Evidence has to be submitted by 24 April 2018. Three consultants have been engaged to help with the PC case, and a meeting with them will be held in early April. Hearing date is confirmed as 22 – 25 May 2018 at TBC offices, although Appellant tried to have hearing extended to 6 ½ days.

14. To Discuss Terra Strategic Proposals

A pre application meeting was held with TBC around mid 2017; no application has yet been submitted, but it is likely this may happen in the next couple of months. It will be possible at that stage to consider the need for a time extension for comment. Cllr Coats, responding to comment from Public Forum, volunteered to cooperate with lobby group; he also commented that a revised NDP is not so easy because of the processes involved, but it can still be considered. With regard to taking ownership of land bordering Oakridge, that would not be straight forward as TBC have a duty to maximise the value of their interests should a developer require access across land owned by them. A proposal was put forward by Cllr Coats that 'Highnam Parish Council resolves in principle to resist any development outside the Oakridge boundaries'; this was seconded by Cllr Talbot, all in favour. Comment was added that communication with Highnam residents needs to be maintained.

15. To discuss Over Farm activities

Clerk contacted TBC as requested and spoke with both Planning Enforcement and Planning Officer; Enforcement have no plans at the moment to take any action, and Planning are waiting on further details from Agent before making any decision; HPC have been asked if there is any further information they might like to submit. Comment made that activities are already being advertised, and consideration should be given to requesting that Enforcement apply some action whilst this matter is still awaiting decision.

16. Bank Reconciliation

Bank Reconciliation February 2018			
Lloyds Account			
Bank Balance at 1 February 2018	£49,525.10	Payments February 2018	£3,549.64
		Outstanding Cheques	£145.00
Receipts February 2018	£0.00	Restricted funds	£27,780.46
		Available Balance	£18,236.84
		Bank Balance 1 March 2018	£45,975.46
		Petty Cash on hand	£41.84
		Total Balance	£46,017.30

Restricted Funds

Project Reserves £8,269.25

Council Reserves £18,522.34

NDP Reserves £893.81

Fun Day Proceeds

£95.06

£27,780.46

17. Bus Shelters

Work will commence on the bus shelter at layby near Horse Chestnut tree between The Range and Maidenhall, adjacent to lamppost no. 61 in April 2018

18. Residual Items

1. Speed monitoring will commence on 20 March at various locations on Oakridge and Newent Road, during early morning and afternoon periods.

Meeting closed at 8.12pm

Next meeting : 10 April 2018 at 7.30pm in the Old School Room

Signed _____

Date _____