



Lassington Oak

# Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



LOTTERY FUNDED

## **Minutes of a Meeting of Highnam Parish Council** **held in The Old School on Tuesday 9 January 2018**

**Present:** Cllrs: M Welch, D Davies, M Moir, C Coats, K Ashby, Y Watkins, T Talbot and V Tustin Smith

**In Attendance:** R Hicks (Clerk), Cllr. P Awford and 4 members of the public

### **Public Forum:**

Report was made that potholes are getting worse; Lassington Lane is muddy; Q was asked about cones in Maidenhall which are causing buses to mount the central reservation; Comment made that new road names are appearing on Lassington Reach, and a new village map will be needed – *Clerk to contact school*; Q asked about brown bins not being emptied over Xmas holiday; Report made of more trees fallen in Lassington Wood; Report made of fallen bush on footpath from Williams Orchard

1. To receive apologies for absence  
None
2. To approve Minutes of the Meeting held on 14 November 2017  
The minutes were received by the Chairman and signed as an accurate record of the previous meeting.
3. Members of the Council are invited to declare any interest they may have in the business set out below  
Cllr Coats at agenda item 13.1, 17/01346/FUL and Cllr Watkins at agenda item 13.1, 17/01269/FUL and 17/01298/FUL
4. To allow dispensations  
None requested
5. To receive County Councillor's Report  
Cllr Awford reported that Highways Dept. had been reshuffled and Chris Riley was the new local Officer; he referred to the flooding on A40, and to the traffic light problem at Highnam junction with A40 (Cllr Davies commented that he had reported this to police after almost being involved in an RTA at this junction); GCC budget scrutiny meeting was taking place tomorrow, and meeting on Young People was Thursday. TBC will be looking for developers to mitigate flood risks when building; a new Planning Enforcement plan will be sent out to all PCs; of the £5K Cllrs budget, half will be allocated to Highnam for childrens summer time activities
6. To receive District Councillor's Report  
Cllr Davies said that he had nothing to report, but would like to wish all residents a Happy New Year.
7. To receive Clerks Report -  
Clerk reported that the noticeboard to be sited at Recreation Park, approved in Oct '17, has been ordered; quote has been received for bus shelter near The Range; work will commence in April. Fun Day 2018 will not happen unless a new volunteer comes forward, as Sharon & Craig Shuttleworth have found it difficult with no support.
- 8.1 Finance - to approve invoices for payment

Lloyds Bank a/c			Power	Amount
14 November 2017	Mainstream Digital	DD	12	£ 1.00
28 November 2017	Admin Costs	S/o	17	£ 376.23
1 December 2017	Boston Bulbs	L000013	4	£ 50.00
14 December 2017	Mainstream Digital	DD	12	£ 42.18
15 December 2017	HCCT	L000014	19	£ 15.00
28 December 2017	Admin Costs	S/o	17	£ 376.23
29 December 2017	PWLB	DD	14	£ 10524.63
9 January 2018	Benefice Press	L000015	21	£ 120.00

### 8.2 To consider and decide on 2018/19 Budget and Precept recommendation

There was considerable discussion regarding budget; it was decided that an extraordinary meeting would be called to discuss finance only

### 9. To consider and adopt revised Standing Orders

A proposal to adopt the revised Standing Orders was made by Cllr Coats, seconded by Cllr Ashby, all in

favour

10. To discuss HCCT Legal Issues

Cllr. Watkins reported that there was to be a meeting to finalise the new constitution, and move it forward for approval and adoption. An insurance claim is to be submitted for repairs to the Parish Room, but it is likely that this will not cover the required tree work.

11. To discuss Highnam Parish Plan Refresh

Two groups are now up and running, with the Environ. Group having met twice; it was pointed out that a request for some expenditure was not permitted as the Parish Plan has not yet been approved. It is hoped that the draft plan will be ready for March Council meeting. A meeting on the Youth Club has been held, and it could be started in the near future

12.1 To discuss Communications

This group are proposing that two new editors, Cllrs Talbot and Ashby, are appointed, and a quote for this has been received, which is linked to Item 12.2

12.2 To discuss and decide on the use of google Analytics

It was explained that Google Analytics would enable checks to be made to monitor web site visits, and ensure that efforts are put into the correct areas. Cost for Items 12.1 and 12.2 is £120 plus annual cost of £60. Work is also being done to look at duplicating posts on Facebook. Proposed by Cllr Moir, seconded by Cllr Tustin Smith, all were in favour

13.1 To receive and comment on Planning Applications:

1. 17/01269/FUL	Mr/Mrs Gilchrist	49 Brimsome Meadow, GL2 8EW	Single storey rear extension
2. 17/01291/CLE	Mr R Keene	Over Farm, GL2 8DB	Lawful development certificate (existing) for the seasonal use of the land for events and activities
3. 17/01298/FUL	Mr R Manley	23 Williams Orchard, GL2 8EL	Alterations to garage roof to provide first floor; removal of garage doors and windows, and addition of garage bay
4. 17/01346/FUL	Mr R Train	2 Farthing Croft, GL2 8EQ	First floor side extension

No objection to items 1 & 4

It was felt that with item 2, the application was so loosely made that approval would give unrestricted approval to all activities with no comeback. It was felt that activity needs to be proportionate and controlled. A proposal was put forward that Council write to TBC expressing dissatisfaction and objection to this application as made; proposed by Cllr Watkins, seconded Cllr Moir, all in favour  
Item 3 was felt to be unclear with the proposal; comment should be made for clarification on the intended proposal

13.2 To receive information related to application for development on land south of Oakridge (16/00486/FUL)

Enquiry date has been set for 22-25 May 2018, request to move hearing to Highnam was not agreed. Timetable is set out, but TBC have yet to submit their Statement of Case and are apparently waiting to find out whether appeal will be withdrawn or grounds of appeal amended in light of JCS adoption. Parish Council has applied to the Planning inspectorate to make separate representation to the Appeal Hearing. Talks are being held with Consultants on landscape, traffic and planning; a fee ceiling will have to be set, as funds are limited. Proof of Evidence needs to be submitted by 24 April, but grounds for appeal may yet be altered. Cllr Coats is prepared to represent PC at the Inquiry. Residents should be encouraged to further express their views on this development. Thanks were offered to Cllr Coats for the work he has done to date, and the offer to present PC case.

14. There was no item 14

15. To discuss Over Farm activities

This was discussed at 13.1/3

16. Bank Reconciliation

This would be sent to Councillors as soon as bank statement is received

17. Bus Shelters

Work will commence on the bus shelter at layby near Horse Chestnut tree between The Range and Maidenhall, adjacent to lamppost no. 61 in April 2018

18. Residual Items

1. Suggestion was made that Snow Warden could be discussed on a future agenda
2. Ideas had been put forward for the Annual Parish meeting; could these be discussed
3. Some volunteers have come forward for the speeding initiative; can this be progressed

Meeting closed at 8.46pm

Next meeting : 13 February 2018 at 7.30pm in the Old School Room

Signed\_\_\_\_\_

Date \_\_\_\_\_