



Lassington Oak

# Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

## Minutes of a Meeting of Highnam Parish Council

held in The Old School on Tuesday 11 April 2017

Present: Cllrs: M Welch, D Davies, M Moir, V Tustin Smith and T Talbot

In Attendance: R Hicks (Clerk), CCllr P Awford, and 4 members of the public

### Public Forum:

Question was asked about the archeological dig at Lassington Reach, and whether there had been any finds; response none yet. Q asked about patient participation group; response given. Thanks given to Cllrs involved with the drop-in event. Concern expressed regarding Planning Application 17/00272/TPO, removal of 2 Oaks; Q asked whether PC/TBC could plant natural hedging as a replacement. Highnam Heritage, a newly formed local group made a presentation about the organisation, its goals and objectives; their discussions showed that significant information about Highnam is not widely known, 40 volunteers want to produce an on-line record of Highnam history and stories; funding was being sought from Heritage Lottery Fund, and a grant from Highnam PC for start-up equipment

### 1. To receive apologies for absence

Cllr C Coats

### 2. To approve Minutes of the Meeting held on 14 March 2017

The minutes were received by the Chair and signed as an accurate record, with correction needed for date of meeting

### 3. Members of the Council are invited to declare any interest they may have in the business set out below

None

### 4. To allow dispensations

None required

### 5. To receive County Councillor's Report

Cllr Awford reported that he is trying to get dates for work to be carried out in Lassington Lane. £150m is forecast to be spent on Highways over the next 5 yrs. County have not yet taken ownership of A40 from Highways England. Q was asked about footpaths needing attention; Cllr Talbot to provide details to CCllr Awford

### 6. To receive District Councillor's Report

Cllr Davies stated that a report of a problem with trees behind Cottage Field was to be dealt with by Ubico. He stated that developers should now be unable to make application for random developments as TBC can show a 5 year land supply. On A40, County are responsible for grass cutting, but Borough would like to know when this is planned so that they can coordinate litter picking as a follow-on; it is actually Highways England that do grass cutting, but attempts to be made to get cooperation.

Reports were given of matters being dealt with by TBC Planning Enforcement which may lead to legal steps being taken

### 7. To receive Clerks Report -

Clerk reported that a request had been received from Highnam Heritage for funding; information related to this would be circulated to all Councillors, and the matter would be listed on May agenda. Following suggestion, the extension of footpaths agreed by Council, has been put on hold, as this is likely to be part of Parish Plan refresh actions paid from S106 monies. Request had been received from Allotment Association to carry out some coppicing of Ash trees growing in Lassington Wood; there were no objections.

Councillors were reminded that May PC meeting was AGM, when Chair would be elected, and efforts should be made for full attendance

### 8. To discuss HCCT Legal Issues

As Cllr Watkins was not present to give an update, Clerk reported that a considerable volume of documents were being scanned by HCCT and sent to Solicitor for consideration, when it is hoped that proposals can be formulated for a solution to the legal issues

### 9. To discuss Highnam Parish Plan Refresh

It was reported that the Drop-in event held on 8 April 2017 was a success, and huge thanks were due to those groups who exhibited. There were a number of responses that need to be sorted & sifted; a household survey would be next, and all results would be combined; a response is being sought from all residents, including children. The results will be subject to an external, independent adjudication

10. To discuss Communications

Cllr Talbot reported that the first part of Website creation has been completed; it will now be submitted to all Councillors for comment; some options may need to be edited down. There is a need to get up to date contact details for all groups and organisations; it is possible that groups could have a link to take people to their own website

11.1 To receive and comment on Planning Applications

1.17/00272/TPO	Ms Jenner/Subsidence Mngt Srevice	L 10 Barn Ground, GL2 8LJ/3 Smiths Way,LE19 1SX	Remove T1/T2 Oak tree TPO264/TR193GCC
2.17/00292/FUL	Mr M Kurton	Old Post Office Cottage, The Green, GL2 8DQ	Single storey link and extension
3.17/00309/FUL	Mr E Nunn	11 Popes Meade, GL2 8LH	Replacement conservatory
4.17/00349/FUL	Mr S Pritchard	76 Maidenhall, GL2 8DL	Single storey rear extension
5.17/00324/OUT	Mr D Kent		Hybrid application; 1. Outline application for erection of a single dwelling and access(ref 16/01155/OUT) <b>REFUSED</b> ; 2. Change of use of agricultural land to mixed agricultural and private equestrian use

1. – Request to be made for some of this timber to be made available for village use( Benches, carvings) and planting to take the place of removed trees
- 2 , 3 and 4 – no objection
5. – strongly opposed

11.2. To discuss forward action on application for development on land south of Oakridge

Cllr Coats had provided an update in his absence, which Clerk read to meeting; this is appended to minutes

12. Finance 1. to approve invoices for payment

RBS a/c			Power	Amount
28 March 2017	Admin.Costs	S/o	13	£ 376.23
11 April 2017	GAPTC	000256	16	£ 509.12
11 April 2017	HCCT	000257	12	£ 280.00
11 April 2017	GAPTC	000258	16	£ 50.00
11 April 2017	Glebe Gardening	000259	4	£ 102.00
14 April 2017	Mainstream Digital	DD	23	£ 4.89

Approved

14. Bank Reconciliation

<b>Bank reconciliation March 2017</b>			
<b>RBS Account</b>			
Bank Balance at 1 March 2017	£49,326.		
	14	Payments March 2017	£605.06
		Outstanding Cheques	£224.75
			£18,954.1
Receipts March 2017	£6.48	Restricted funds	2
			£29,737.5
		<b>Available Balance</b>	<b>4</b>
		<b>Bank Balance 31 March 2017</b>	<b>£48,727.5</b>
			<b>6</b>
		<b>Petty Cash on hand</b>	<b>£188.85</b>
			<b>£48,916.</b>
		<b>Total Balance</b>	<b>41</b>

**Restricted funds in RBS a/c**

**Project Reserves** £8,269.2

	5
<b>Council Reserves</b>	£10,000.
	00
<b>NDP Reserves</b>	£393.81
<b>Fun Day Proceeds</b>	£300.06
	<u>£18,954.</u>
	<u>12</u>

14. Residual Items

1. Comment was made regarding poor parking on village streets, which could prove a problem for emergency vehicles trying to gain access. Also, verges being damaged by vehicles, showing a lack of pride in the village.

Meeting closed at 8.29pm

Next meeting : 9 May 2017 at 7.30pm in the Old School Room

Signed \_\_\_\_\_

Date \_\_\_\_\_