`     **Highnam Parish Council**

 **Lassington Oak Highnam ~ Linton ~ Over ~ Lassington**

**Minutes of a Meeting of Highnam Parish Council**

 **held in The Old School on Tuesday 9 February 2016**

 Present: Cllrs: M Welch, D Davies, A Smith

 In Attendance: R Hicks (Clerk), Cllr P Awford and 8 members of the public

1. Co-option of Councillors

 Two applications had been received and circulated to Councillors, Craig

 Shuttleworth and Terry Talbot. All were in favour, and both were co-opted and

 invited to join Council

 Public Forum:

 Q asked about potholes in Maidenhall; this has been reported to Glos Highways; A

 fallen tree was reported-**Clerk to contact landowner** **;**Tipping was reported

 North of Over Farm, and Q asked whether it was OK-**Clerk to contact Over**

 **Farm**; It was asked that a vote of thanks be recorded for the volunteers who keep the

 cycle track and other footpaths clear for access by users

 2. Apologies for Absence

Cllr M Moir,Coats,Davis and Watkins

 3. Approval of the Minutes of the Meeting held on 12 January 2016

 The minutes were received by the Chair and signed as an accurate record.

 4. Members of the Council are invited to declare any interest they may have in the

 business set out below

 None declared

 5. Dispensations Received

 None needed

 6. County Councillor’s Report

Cllr Awford reported that CC budget is to increase by 2%; Glos Highways have looked at ‘ponding’ by a bus shelter, the problem needs further investigation;Flooding may occur on A417, which will hopefully be controlled by traffic signalling; Cllr Awford volunteered himself and Cllr Davies to talk to TBC ref fly tipping near Over Farm

 7. District Councillor’s Report

 Cllr Davies stated that TBC budget will see a slight increase in Council Tax bills, for

 the first time in 4 years, but TBC rates were still the 5th lowest in UK. The new

 leisure centre being to replace Cascades and adjacent to Council offices in

 Tewkesbury is nearing completion. TBC Exec. Council voted to replace fleet of

 vehicles for waste collection. TBC have grants available for good causes; Roses

 Theatre has received some, and other money has gone to improving riverside walks in

 Tewkesbury. JCS Inspector has asked for more information, which has cost TBC to

 provide. Q was asked about recycling-was it local;A mainly yes and the new

 incinerator will dispose of other materials currently going to landfill.

 8. Clerks Report

 Clerk reported on actions from last Minutes:

* Cricket Bat Willow copse is a crop- no action required regarding TPO’s
* External Auditing-details of new Organisation circulated to Councillors
* Dog Fouling-a note was put in Link
* Speeding-Highnam Academy to put piece in their newsletter; only one volunteer so far to help with speed checks
* Reminder that APM is on Thursday 24 March 2016
* Report had been received of a runner being bitten by an unmuzzled dog on Monkey Back

 9. Neighbourhood Development Plan

 Consultation period has ended; a meeting is to take place with TBC to decide on the ‘Next Steps’

10. Speeding

 One volunteer has come forward to help with speed checks; Cllr Awford is to contact

 Glos Highways for signs to go on lampposts

12. Capital Projects

 a. Bus Shelters

 Still waiting final quote for Brimsome Meadow; meeting to be arranged with

 contractor re base

 b. Halls Car Park

 Grant applications are under way

 c. Footpaths

 Waiting quotes

13.Planning Applications

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| 15/00409/FUL | Over Farm Solar | Over Farm | Appeal of refusal by TBC |
| 15/00410/FUL | Highnam Solar Farm  | Highnam Farm | Appeal of refusal by TBC |
| 16/00073/FUL | Linton Farm | Highnam GL2 8DF | Construction of a new farm track; replaces Application 13/00101/FUL |
| 16/00122/TPO | Mr J Beavor | 20 Beech Close,GL2 8EG | Remove deadwood from oak tree,reduce canopy away from house by 2-3m to allow more light |

Objections to both Solar Farm projects to be submitted to Appeals Inspector

No objections to farm track, or tree surgery

14. Finance - to approve invoices for payment

 - to confirm bank statement

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| --- | --- | --- |
|  **RBS a/c**  |  Power |  Amount |
| 28 January 2016 | Admin Costs | S/o |  13 | £ 372.49 |
| 8 February 2016 | 31st Highnam Scouts | 000195 |  26 | £ 500.00 |
| 8 February 2016 | SLCC | 000196 |  57 | £ 103.00 |
| 8 February 2016 | HCCT | 000197 |  29 | £ 20.00 |
| 8 February 2016 | Glebe Gardening | 000198 |  4 | £ 110.50 |
| 15 February 2016 | Mainstream Digital | DD |  12 | £ 1.62 |

15.

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| **Bank reconciliation January 2016** |
| **RBS Account** |
| Bank Balance at 31 December 2015 | £50,487.24 | Payments January 2016 | £632.94 |
|   |  | Outstanding Cheques | £127.50 |
| Receipts January 2016 | £1.00 | Restricted funds | £23,636.06 |
|   |  | **Available Balance**  | £26,149.51 |
|   |  | **Bank Balance 1 February 2016** | £49,855.30 |
|  |  | **Petty Cash on hand** |  £57.77  |
|  |  | **Total Balance** |  £49,913.07  |
| **Restricted funds in RBS a/c** |  |  |  |
| **Project Reserves** | £13,269.25 |  |  |
| **Council Reserves** | £10,000.00 |  |  |
| **NDP Reserves** | £166.81 |  |  |
| **Fun Day Proceeds** | £200.00 |  |  |
|  | £23,636.06 |  |  |

 16. Residual Items

1. Concern raised about recent burglaries – can note be put in Link
2. Flooding at top of Lassington Lane - **Clerk to contactGlos Highways**
3. Church Car Park still being used for anti-social behaviour
4. The matter of fences erected on property fronts was raised; Highnam was designed as an Open Plan estate. It was suggested that we need to have pride in Highnam
5. A dog poo bin needs replacing at top of Lassington Lane; already underway
6. An initiative for Queens birthday has been lauched; ‘Get Clean for the Queen’-Cllr Talbot will co-ordinate Highnam Litter Pickers
7. Cllr Shuttleworth asked for guidance on Highnam Fun Day; broad guidelines were given

 Next meeting : 8 March 2016 at 7.30pm in the Old School Room

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_