`     **Highnam Parish Council**

 **Lassington Oak Highnam ~ Linton ~ Over ~ Lass**

 **Minutes of a Meeting of Highnam Parish Council**

 **held in The Old School on Tuesday 14 April 2015**

 Present: Cllrs: M Heenan, M Welch, M Moir & W Davis

 In Attendance: R Hicks (Clerk), and 2 members of the public

 Public Forum:

Question was asked about planning application for 6 Wetherleigh Drive-this had been discussed at March meeting and there were no grounds for objection.Q asked whether PC can fill ruts on Maidenhall island-Clerk to action.Comment made regarding potholes and parking by Surgery-Clerk to contact Highways. Q asked whether more daffodil bulbs can be bought- Clerk to action

 1. Apologies for Absence

Cllrs Bennett, Davies & Watkins

 2. Approval of the Minutes of the Meeting held on 10 March 2015

 The minutes were received by the Chair and signed as an accurate record.

 3. Members of the Council are invited to declare any interest they may have in the

 business set out below

 None declared

 4. County Councillor’s Report

In Cllr Awfords' absence there was no report

 5. District Councillor’s Report

 In Cllr Davies’ absence there was no report

 6. Clerks Report – reported on actions from previous meeting

* TBC are to see whether trees at top of Oakridge can be trimmed
* Tree stumps on Oakridge have been treated, but will not be removed
* Ruts caused during hedge cutting are to be pressed back in by contractor
* Dog fouling – info has been provided to Cllr Moir and notices put up; more to follow
* PCC brown sign – no feedback yet from Cllr Awford
* Letter received from Highways re hatching at B4215/A40 junction dismissing idea

 7. Neighbourhood Development Plan

 After discussion Council agreed again that a SEA was not required

 8. Parish Open Space/Right to Bid

TBC have now responded requiring more information, giving impression that they want to take no action – **Clerk to action**

 9. Service Villages

 No further information

10. Wild Flowers

 Work has started in preparing areas; notices put up at sites to inform residents – suggestion made that shape be altered to oval – **Clerk to action**

11. Conifers – Wetherleigh Drive

 Letters have been sent – **Clerk to check for action**

12. Fun Day Future

 Leave until after 2015 Fun Day

 13.Planning Applications

|  |  |  |  |
| --- | --- | --- | --- |
| 15/00314/TPO | Church of Holy Innocents | Highnam | Crown reduction of 30%(4m)on Oak Tree |

 No objections

14. Finance - to approve invoices for payment - approved

 - to discuss purchase of spraying equipment – agreed to pay for purchase on

 spraying knapsack and chemicals

 - to discuss cheque signatories – agreed to make all Councillors signatories

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| --- | --- | --- | --- | --- |
|  **RBS a/c** |  |  Cheque | Power | Amount |
| 10 March 2015 | GAPTC | 000152 |  | £ 15.00 |
| 16 March 2015  | Mainstream Digital | DD |  12 | £ 40.87 |
| 28 March 2015 | Admin Costs | S/o |  13 | £ 372.49 |
| 14 April 2015 | Highnam Cricket Club | 000153 |  20 | £ 150.00 |
| 14 April 2015 | HCCT | 000154 |  19 | £ 288.00 |
| 14 April 2015 | Mainstream Digital | DD |  12 | £ 1.87 |
| 14 April 2015 | Perpetua Press | 000155 |  16 | £ 144.00 |
| 14 April 2015 | Guy Shankster | 000156 |  4 | £ 225.25 |

15.

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| **Bank reconciliation March 2015** |
| **RBS Account** |
| Bank Balance at 27 February 2015 | £42,787.29 | Payments March 2015 | £2,551.94 |
|   |  | Outstanding Cheques | £0.00 |
| Receipts March 2015 | £5.55 | Restricted funds | £24,735.29 |
|   |  | **Available Balance**  | £15,505.61 |
|   |  | **Bank Balance 31 March 2015** | £40,240.90 |
|  |  |  |  |
| **Restricted funds in RBS a/c** |  |  |  |
| **Project Reserves** | £13,269.25 |  |  |
| **Council Reserves** | £10,000.00 |  |  |
| **NDP Reserves** | £570.00 |  |  |
| **Fun Day Proceeds** | £896.04 |  |  |
|  | £24,735.29 |  |  |

 16. Residual Items

* 1. HCCT are considering proposal for car park improvements – **Clerk to speak to Cllr**

 **Davies for advice on grants from TBC**

 The meeting closed at 8.05pm

 Next meeting Date to be announced - 7.30pm in Old School Room

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_