



Lassington Oak

Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington



Minutes of a Meeting of Highnam Parish Council held in The Old School on Tuesday 11 July 2017

Present: Cllrs: D Davies, M Moir, C Coats, T Talbot, Y Watkins and V Tustin Smith

In Attendance: R Hicks (Clerk), Cllr. P Awford and 3 members of the public

Public Forum:

Complaint was made that Bellway are not damping down earth movements in dry weather – *Clerk to contact Bellway*; Wildlife Walk brochure offered for those interested; Complaint that Halls large notice board at entrance is obscured – *Clerk to contact Garden Club*; Request was received for area of land adjacent to Oakridge to be made available for a wildlife project – *Clerk to contact TBC*; Fir tree in Lassington Wood reported previously has not been attended to; Cycle path has no access for wheelchairs and pushchairs; Q was asked how much had been spent on Wildflowers to date, referring to grant that had been made to PC for Wildflowers.

1. To receive apologies for absence

Cllr. M Welch - holiday

2. To approve Minutes of the Meeting held on 13 June 2017

The minutes were received by the Deputy Chair and signed as an accurate record.

3. Members of the Council are invited to declare any interest they may have in the business set out below

Cllr. Coats – Agenda Item 15

4.. To allow dispensations

Cllr. Coats requested a dispensation to speak on Agenda Item 15 – this was approved

5.. To receive County Councillor's Report

Cllr Awford reported that after the damning Ofsted report on GCC childcare, in which it was confirmed that no children were at risk, 4 senior officers have left; Report was made that an attempt had been made to stop building work on the Incinerator at Javelin Park, but work continues; the contract for clearance work on Cycle Path has been placed - clarification was requested whether this was the whole length or not; Cycle path to Maisemore has been reopened; Work will be carried out on A48 in September, which could lead to increased traffic on A40

6. To receive District Councillor's Report

Cllr Davies referred to the proposed merger of College Yard/Highnam Surgery with Cheltenham Road Surgery and provided a Stakeholder Briefing paper; a Flood Warden Registration Form was also provided (this is due for discussion at Agenda Item 14); Grass cutting on A40 is still being pursued; he reported that TBC are switching to their operating system to Microsoft 365, this will not affect the Parishes; an issue with two properties in Maidenhall has been referred to TBC.

7. To receive Clerks Report -

Clerk reported that action had been taken on two issues raised in Public Forum at June meeting; other issues have been communicated to Council by Email, namely Highnam Surgery proposed merger, an rumour regarding Lassington Reach which is not true, proposed bus shelter at The Range which is still waiting for a response from TBC has been chased, several enforcement matters have been raised with TBC for a response; one prize to Mr & Mrs Phillips from Survey Draw was donated back to Parish Council; they were thanked for their generosity; a request had been received for Council to consider replacing a plaque on a silver birch between Cottage Field and The Range – trying to get detail on this matter, possibly dating back to 1983 or 1987

8. Finance - to approve invoices for payment

RBS a/c			Power	Amount
14 June 2017	Mainstream Digital	DD	59	£ 41.29
28 June 2017	Admin.Costs	S/o	13	£ 376.23
29 June 2017	PWLB	DD	14	£ 10,524.63
11 July 2017	Glebe Gardening	000275	40	£ 216.75
11 July 2017	HCCT	000276	40	£ 15.00
14 July 2017	Mainstream Digital	DD	59	£ 2.40

9. To discuss and decide on further grant request from Highnam Heritage
Discussion both in favour and against took place regarding a request for a further grant of £415. Grant proposed by Cllr.Coats, seconded by Cllr. Watkins; 2 votes in favour, 4 votes against; proposal denied.
- 10.1 To discuss HCCT Legal Issues
Cllr. Watkins reported that HCCT were looking for support to get a new legal agreement drafted for the Halls management. It was agreed at Council meeting held Feb. 2017 that this should be progressed swiftly, and anticipated costs of £5/6000 were reported to May 2017 Council meeting. All were in agreement that this matter should be expedited, and a draft management agreement produced as soon as possible
- 10.2 To discuss Parish Rooms Management
Discussion on this matter was encompassed in the above item
- 10.3 To discuss Halls Cleaning Issue
This referred to Parish Office, which is badly in need of attention. After discussion, it was agreed, proposed Cllr.Coats seconded Cllr.Talbot, all in favour, that in interim, Parish Council would pay for Office to be cleaned, and possibly painted and recarpeted
11. To discuss Highnam Parish Plan Refresh
Cllr. Coats reported that UofG were analysing survey responses(239); steering group will consider report at meeting in August, and hope to provide initial report at September meeting. It is hoped that a draft plan will be available by December.
12. To discuss Communications
Cllr. Talbot reported that the new web site is progressing well; new content is being gathered, Cllr Tustin Smith is collecting detail to be added. The specification for the proposed new noticeboard is under consideration.
- 13.1 To receive and comment on Planning Applications:

17/00659/TPO	Mr J Vine	UBICO/TBC	Reduce crown of Pear tree,TPO301(T1),by 30% and carry out crown lift
17/00723/TEL	Vodafone	On behalf of Telefonica	15m mast complete with antennas, associated cabinets and landscaping

There are no objections to either application

- 13.2 To receive information related to application for development on land south of Oakridge (16/00486/FUL)
Reliable source indicates that an appeal may be imminent; any appeal has to be made by 14 September 2017
14. To discuss need for a Flood Warden
Discussion had points for and against; *Clerk was asked to get detail on Guidance and requirements related to training*
15. To discuss Wildflower areas and Highnam Wildlife.
Will be part of Parish Plan Refresh
16. Bank Reconciliation
Has been supplied to all Councillors
17. Residual Items
1. Mrs P Tovey is retiring from Highnam Cubs after 38 years service; should Council be recognising this.

Meeting closed at 8.51pm

Next meeting : 12 September 2017 at 7.30pm in the Old School Room

Signed _____

Date _____

