`     **Highnam Parish Council**

 **Lassington Oak Highnam ~ Linton ~ Over ~ Lassington**

**Minutes of a Meeting of Highnam Parish Council**

 **held in The Old School on Tuesday 10 November 2015**

 Present: Cllrs: M Welch, D Davies, Y Watkins, W Davis, M Moir & C Coats

 In Attendance: R Hicks (Clerk), Cllr P Awford(part-time) and 29 members of the public

 Public Forum:

 Q was asked regarding a response to a letter regarding bus shelter at Brimsome

 Meadow-this is an Agenda item; Q raised regarding speeding on Oakridge, prevalent

 at school pick up times- this to added to January Agenda; Q was asked about the

 closure of a permitted way from cycle track; was this permanent? – **Clerk to check;**

Q asked whether a bus shelter could be provided at The Range; Q asked why housing

 allocation had increased from 93 to 129; it was explained that this was due to changes

 in Service Village allocation; Q asked why NDP had not been accepted yet; this will

 be explained later; Comment made that Livestock Roundhouse at Over Farm was

 being used for other purposes; also did other commercial ventures at Over Farm have

 proper permission - **Clerk to check with TBC;** Q asked whether any shortfall in

 TBC housing allocations will mean that Highnam will get more houses; A was that

 any shortfall would be redistributed, but that NDP would feed into TBC Local Plan;

 Q asked whether we can boycott proposed housing development off Oakridge; A was

 to attend public exhibition on 14 November and fill out comments form. Cllr Davies

 explained that any application can be submitted, but they have to be considered by

 TBC

 1. Apologies for Absence

None

 2. Approval of the Minutes of the Meeting held on 13 October 2015

 The minutes were received by the Chair and signed as an accurate record.

 3. Members of the Council are invited to declare any interest they may have in the

 business set out below

 None declared

 4. Dispensations Received

 None needed

 5. County Councillor’s Report

Cllr Awford reported that individuals are masquerading as GCC and NHS officers in attempts to gain information fraudulently. Updates are going to be obtained on the progress of Devolution. He encouraged residents to attend the public exhibition on housing plans for Highnam, and to leave comment

 6. District Councillor’s Report

 Cllr Davies explained the current situation with JCS, and advised that TBC have

 complained to Gov’t about the lack of progress

 7. Clerks Report

 Clerk reported that correspondence had been received from:

* Midlands Air Ambulance about a change of supplier for the collection bin
* Glos CC regarding the Local Transportation Plan – consultation dates are shown on the PC notice board
* E mail reference the bus shelter at Brimsome Meadow
* E mail from resident about cars parked on Oakridge, asking if PC can do something
* RBS have at long last updated PC account, and paid compensation for poor service
* Letter from Evans & Jones ref. proposed development off Oakridge

 Clerk also reported that he had attended a further meeting at TBC, designed to

 improve coordination of services to help maintain appearances of Highnam

 8. Neighbourhood Development Plan

 A revised version of the Plan had been circulated to Councillors for consideration. M Heenan was invited to update the meeting regarding the Plan; he explained that changes had been requested by TBC; these had been incorporated and the Plan was now ready for adoption. Councillors were asked to vote on whether to submit the Plan for adoption – agreed unanimously

 Chairman also expressed vote of thanks, on behalf of Council, to the NDP committee for their efforts in producing this Plan, and in particular to Mike Heenan for his perserverance in seeing this Plan through to completion.

 9. Service Villages

 Discussion about increase in allocation for Highnam

10. Bus Shelters

 Concern was raised by resident over siting of this bus shelter; Licence will be

 required from TBC for path extension. A further request has been made for a bus

 shelter at The Range

11. Footpaths

 Clerk obtaining quotes

12. Halls Car Park

 HCCT have indicated that they would be able to make small contribution to cost; A

 further quote has been obtained from a local company. A vote was taken by Council

 to move forward with this project – unanimous. – **Clerk to start applying for**

 **grants toward costs**

13.Planning Applications

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| --- | --- | --- | --- |
| 15/00409/FUL  | Over Farm Solar | Over Farm, GL2 8DB | Further amended application for solar farm project |
| 15/00410/FUL | Highnam Farm Solar | Highnam Farm GL2 8DN | Futher amended application for solar farm project |
| 15/00321/OUT | The Poplars | Over Bridge, GL2 8DB | Outline application for up to 5 dwellings & associated car parking |
| 15/00434/OUT | Fir Tree Bungalow | Over Bridge, GL2 8DB | Outline application for erection of 7 houses and retention of existing bungalow |

 Council to reiterate objection to 15/00409/FUL and 15/00410/FUL

 Intent of 15/00321/OUT and 15/00434/OUT is unclear, with contradictions in

 application – TBC to be advised of concerns

 14. Finance - to approve invoices for payment – approved

|  |  |  |
| --- | --- | --- |
|  **RBS a/c**  |  Power |  Amount |
| 14 October 2015  | Mainstream Digital | DD |  12 | £ 2.86 |
| 28 October 2015 | Admin Costs | S/o |  17 | £ 372.49 |
|  2 November 2015 | Clerk Expenses | PettyCash |  3 | £ 13.57 |
| 12 November 2015 | HCCT | 000184 |  19 | £ 18.00 |
| 12 November 2015 | Glebe Gardening | 000185 |  4 | £ 216.75 |
| 12 November 2015 | Glebe Gardening | 000186 |  4 | £ 174.25 |

 15.

 Unable to produce bank reconciliation – bank statement not received

16. Residual Items

**1.** HCCT meeting on 11 November 2015, when signage, CCTV and barriers will be

 discussed

 The meeting closed at 8.37pm

 Next meeting : 12 January 2016 - 7.30pm in Old School Room

 Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_