



Lassington Oak

Highnam Parish Council

Highnam ~ Linton ~ Over ~ Lassington

Minutes of a Meeting of Highnam Parish Council held in The Old School on Tuesday 10 January 2017

Present: Cllrs: M Welch, M Moir, C Coats, S Adcock, Y Watkins and V Tustin Smith

In Attendance: R Hicks (Clerk), and 7 members of the public

Public Forum:

Disappointment was voiced that the Lassington Lane development had been permitted by TBC without further modification; a response was given that a deferment had been requested. Further comment was made regarding the car park at the Surgery – they had asked to purchase land to increase available car parking but been refused by the land owner. Question was asked whether an appeal would/could be considered – this would be considered. Thanks were given for arranging and distributing the NDP leaflets and information prior to the Referendum vote. A request was made for lighting to be improved on the Old School side of the Halls site.

1. To receive apologies for absence

Cllrs D Davies, T Talbot and Cllr P Awford

2. To approve Minutes of the Meeting held on 8 November 2016

The minutes were received by the Chair and signed as an accurate record.

3. Members of the Council are invited to declare any interest they may have in the business set out below

None

4.. To allow dispensations

N/A

5.. To receive County Councillor's Report

Cllr Awford offered his apologies in case of being delayed, and there was no report

6. To receive District Councillor's Report

Cllr Davies had given apologies and there was no report

7. To receive Clerks Report -

Clerk reported that Adam Smith had resigned, having moved to Bristol, TBC had been notified and the appropriate notices were awaited in order to advertise the vacancy. It was asked if a letter of thanks could be sent; Clerk responded to say that this had already been done and was standard practice.

And to consider updated terms of reference for Finance & Scrutiny Committee

These had been circulated to all Councillors prior to the meeting. Adoption proposed by Cllr Watkins, seconded by Cllr Moir and agreed by all. Cllr Coats commented that he would have liked to see original, and might like some minor amendments – Clerk to discuss with him

8. To discuss Legal Issues

Cllr Watkins raised a potential risk of challenge, where decisions are not ratified at a meeting of Council. It was agreed that Standing Orders need to be modified and updated to incorporate changes to prevent future problems.

9. To discuss Capital Projects – Recreation Park

This project has now been broadened into LIFE (Leisure Improvements For Everyone) project. The sub committee feel that this should now encompass a refreshment of the Highnam Plan which expires in 2017. This was proposed by Cllr Coats, seconded by Cllr Moir, a show of hands had all in favour.

10. To discuss NDP

The Plan is now waiting to be officially adopted by TBC (made) at their Council meeting on 24 January 2017; confirmation will be sought that this is on the agenda for that meeting

11. To discuss HCCT

Cllr Watkins reported that the Trust is currently being run by 3 volunteers; there are legal matters that need to be settled, deeds obtained and the constitution needs to be rewritten; this is an unsatisfactory situation, and volunteers are legally responsible should there be any action against the Trust. A move to a ' Limited Company by Guarantee ' is required, which would remove the legal obligations and could result in more volunteers coming forward as Trustees. An alternative situation would be that the Trustees resign, and control and responsibility moves to the Parish Council. Work is currently needed to improve the Old School. Trust is trying to improve involvement by targeting user groups and Parish Council, as there should be two Councillors on Trust; there is currently only one.

12.1 To receive and comment on Planning Applications

1. 16/01232/FUL	Mr/Mrs Coldridge	36 Williams Orchard, GL2 8EQ	Rear single storey extension and front two storey extension
2. 16/01231/FUL	Mr R Daldry	Timberyard, Two Mile Lane, GL2 8DW	Car port with bat loft over
3. 15/00410/FUL	Mr E Keene	Land at Highnam Farm, Lassington Lane, GL2 8DN	Redetermination of appeal
4. 16/00858/APP	Bellway Homes	Land to West of Lassington Lane,	Reserved matters associated with outline permission granted 14/00583/OUT
5. 16/01155/OUT	Mr/Mrs D Kent	Land adjoining Timberyard, Two Mile Lane	Amended application for a single dwelling and access
6. 16/01376/TEL	Vodafone Ltd	Rodway Hill Golf Club	15m monopole mast, associated antennas, dishes, cabinets and planting
7. 16/01379/FUL	Mr R Head	Highnam Court, GL2 8DP	Extension to stable block
8.16/00999/STRAD2	Mr A Northover	Earles Croome, WR8 9DQ	Licence to trade cooked foods from mobile catering unit
9. 16/01439/FUL	Mr D James	147 Maidenhall, GL2 8DJ	Two storey side extension
10. 16/01253/FUL	Mr Mullen	Greenheath Ltd	Installation of an electricity cable to two solar PV farms to the electricity distribution grid

1. – is still under consideration by TBC
- 2/3 and 4 – have all been permitted by TBC
5. – has been objected to by HPC, and has yet to be decided by TBC
6. - has not been objected to by HPC
7. - Council agreed no objection
8. – Council agreed no objection, but comment re access and litter
9. - Council had no objection
10. - Council had no objection, but asked for prior knowledge of schedule for works and road restrictions

12.2. To discuss forward action on application for development on land south of Oakridge

A proposed communication to TBC had been circulated to Councillors for consideration. Cllr Coats proposed that this be sent to TBC; seconded by Cllr Moir; all agreed

13. Finance
 1. to approve invoices for payment
 2. to approve budget for 2017/8
 3. to approve recommendation to maintain Precept request at £37500

RBS a/c			Power	Amount
8 November 2016	HCCT	000239	29	£ 15.00
12 November 2016	Glebe Gardening	000240	4	£ 131.75
14 November 2016	Mainstream Digital	DD	12	£ 2.89
28 November 2016	Admin Costs	S/o	13	£ 376.23
14 December 2016	Mainstream Digital	DD	12	£ 39.34
19 December 2016	R H Train (LIFE)	000241	40	£ 60.00
19 December 2016	Glebe Gardening	000242	4	£ 119.00
19 December 2016	HCCT	000243	29	£ 15.00
28 December 2016	Admin Costs	S/o	13	£ 376.23
29 December 2016	PWLB	DD	14	£10524.63
10 January 2017	Perpetua Press (NDP)	000244	16	£ 491.00
10 January 2017	Benefice Press	000245	29	£ 120.00
10 January 2017	TBC	000246	34	£ 527.35

1. Approved
2. Budget accepted and approved
3. Agreement to maintain Precept at £37,500

14. Bank Reconciliation

Bank reconciliation November 2016			
RBS Account			
Bank Balance at 1 November 2016	£62,449.49	Payments November 2016	£634.12
		Outstanding Cheques	£156.75
Receipts November 2016	£501.00	Restricted funds	£18,936.12
		Available Balance	£43,250.25
		Bank Balance 1 December 2016	£62,316.37
		Petty Cash on hand	£27.42
		Total Balance	£62,343.79

Restricted funds in RBS a/c

Project Reserves	£8,269.25
Council Reserves	£10,000.00
NDP Reserves	£866.81
Fun Day Proceeds	£300.06
	<u>£18,936.12</u>

Bank reconciliation December 2016			
RBS Account			
Bank Balance at 1 December 2016	£62,316.37	Payments December 2016	£10,996.70
		Outstanding Cheques	£194.00
Receipts December 2016	£7.35	Restricted funds	£19,445.12
		Available Balance	£31,696.74
		Bank Balance 29 December 2016	£51,327.02
		Petty Cash on hand	£8.84
		Total Balance	£51,335.86

Restricted funds in RBS a/c

Project Reserves	£8,269.25
Council Reserves	£10,000.00
NDP Reserves	£884.81
Fun Day Proceeds	£300.06
	<u>£19,445.12</u>

15. To discuss speeding

A enquiry had been made regarding installation of activated display signs. These have been previously discussed and found to be too expensive. Further enquiries to be made, up to date costs obtained, and consideration given to funding sources – *Clerk to action*

16. To discuss Over Farm activities

Concerns were voiced over an excess of activities; funfair/Halloween/Santa rides/music festival. The matter of noise at the music festival was considered a problem. It had been suggested that a dossier be kept of activities and dates – all to contribute. Proposed Cllr M Moir, seconded Cllr Coats, all in favour

17. Residual Items

1. Flooding at Lassington Lane, where it joins Maidenhall is frequently a problem; this has been reported to Glos Highways on at least three occasions. Also weeds on B4215 are unsightly
2. The village map at Oakridge bus stop is in need of replacement and updating

3. Request made for Communication to be on February agenda

Meeting closed at 8.38pm

Next meeting : 14 February 2017 at 7.30pm in the Old School Room

Signed _____

Date _____